

SUBMITTED TO: EASTERN REGIONAL CO-ORDINATING COUNCIL KOFORIDUA.

PREPARED BY: PETER TETTEH KWABLAH

(MUNICIPAL CO-ORDINATING DIRECTOR)

JANUARY, **2023**

Table of Contents

1.0 PART ONE	4
Executive Summary	4
2.0 PART TWO	6
GENERAL PROFILE	6
Location	6
Mission Statement	6
Vision	6
Goals	7
Structural Composition	7
The Executive Committee	7
Sub – Committees	7
Other Committees	8
3.0 FUNCTIONS OF THE MUNICIPAL ASSEMBLY	9
MUNICIPAL ASSEMBLY ORGANOGRAM	10
3.1 LOCAL GOVERNMENT SERVICE DEPARTMENTS AND AGENCIES	11
3.2. SUB VENTED AGENCIES	11
3.3 SERVICES	12
4.0 HUMAN RESOURCE MANAGEMENT	
5.0 PART FIVE	
CHALLENGES/MITIGATION STRATEGIES	30
6.0 PART SIX	31
PHYSICAL PLANNING DEPARTMENT	32
Table 1: Review: Activities and Results for January 2022 to December 2022	33
CHALLENGES, WAYFORWARD AND CONCLUSION	37
CHALLENGES	37
THE WAY FORWARD	38
7.0 DEPARTMENT OF AGRICULTURE	39
8.0 MUNICIPAL HEALTH DEPARTMENT	46
9.0 ENVIRONMENTAL HEALTH DEPARTMENT	47
10.0 GHANA SCHOOL FEEDING PROGRAMME (GSFP)	54
11.0 SOCIAL PROTECTION AND COMMUNITY DEVELOPMENT	55

12.0 NATIONAL COMMISSION FOR CIVIC EDUCATION (NCCE)	68
13.0 ROADS DEPARTMENT	72
14.0 NATIONAL BOARD FOR SMALL SCALE INDUSTRIES (NBSSI)-BUSINESS ADVISORY CENTER	
STATISTICS DEPARTMENT	9
TRANSPORT UNIT	10
NATIONAL DISASTER MANAGEMENT ORGANISATION	10
COMPREHENSIVE STAFF LIST	10
MECHANIZED STAFF NOMINAL ROLL-2023	10
APPENDIX A	8
PROJECTS UNDERTAKEN IN THE YEAR 2022	8

1.0 PART ONE

Executive Summary

As a requirement of the Local Government Service, all Metropolitan, Municipal and District Assemblies (MMDAs) in Ghana are to prepare and submit Annual Performance Reports detailing the activities that were undertaken within a specified period. This report therefore covers the period 1st January 2022 to 31st December, 2022.

The Kwahu West Municipal Assembly on Sunday 6th March, 2022 partnered major stakeholders within the Municipality to celebrate the 65th Independence Day Anniversary on the theme: "Working Together, Bouncing Back Better" which was held at the Pentecost Preparatory School Park, Nkawkaw - White House

The 38th National Farmers' Day Celebration with theme "ACCELERATING AGRICCULTURAL DEVELOPMENT THROUGH VALUE ADDITION" was also observed with a colorful ceremony on Friday 25th November, 2022 at Saafi JHS School Park.

There were three (3) Ordinary General Assembly meetings, three (3) sub-committee meetings were held by each of the Five (5) Statutory Sub-Committees. Three (3) Executive Committee meetings were also held within the year under review.

The Assembly attained Municipal status in 2007 by L.I 1870 and comprises Forty (40) Assembly Members out of which Twenty-Six (26) are elected, Twelve (12) appointed by Government, One (1) Municipal Chief Executive (MCE) and One (1) Member of Parliament (MP for the Nkawkaw Constituency). They form the highest decision making body of the Assembly.

With regards to finances, the Assembly as at December 2022 had generated a total of $GH \notin 2,198,353.62$ out of the budgeted figure of $GH \notin 2,580,251.30$ representing 85.20%. The Assembly increased its IGF by $GH \notin 219,024.84$ representing 11.07% if compared with that of 2021 which was $GH \notin 1,979,328.78$. The Assembly received a total of $GH \notin 9,876,160.68$ as Grants out of a budgeted figure Of $GH \notin 11,110,439.50$ representing about 88.89%.

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In the year under review, the following key Management changes took place within the Municipality; Twenty-Six (26) staff were posted into the Municipality, Twenty (24) staff were posted out of the Municipality, Five (5) officers went on retirement, Four (4) officers resigned and Twenty-Eight newly posted officers.

Some Achievements by the Municipality:

- a. The Assembly facilitated the promotion processes for all Staff members who were due for promotion and about 98% were duly promoted.
- b. Management Implemented and Supervised the revenue Barriers as Toll Collection Points to increase revenue generated..
- c. Management enforced Management Day-Out (MDO) which increased our overall revenue.
- d. The Assembly successfully digitized 989 streets.
- e. The Assembly supervised the medical screening of Four Thousand Five Hundred and Thirty Six (4,536) food and drink sellers.
- f. During the year, a total of three hundred and fifty three (353) People with Disability were supported to register and renew their National Health Insurance (NHIS) cards.
- g. Thirty seven (37) persons with disabilities (PWDs) were supported with income generating items.
- h. During the year, a total of Five Hundred and thirteen (513) LEAP beneficiaries were supported to register with the National Health Insurance (NHIS) as shown in table below

The following are some **Challenges** faced by the Municipality within the year under review;

- 1. Delay in the release of Central Government Grants, especially the District Assemblies Common Fund (DACF) which stalled our efforts to deliver our mandate.
- 2. Office space for staff is a challenge especially with increased number of staff posted to the Municipality.
- 3. Citizens' refusal to pay their rates.

Some **Strategies** to address the challenges for 2023 are as follows;

1. Central Government should ensure the timely release of DACF to enhance timely execution of planned projects and programmes. IGF mobilization would be intensified as well.

2.0 PART TWO

GENERAL PROFILE

Location

The Kwahu West Municipal Assembly (K.W.M.A.), with its capital Nkawkaw has a land area of about 414 square kilometers and is bounded to the North by Asante Akim South Municipal, to the South by Atiwa, to the West by Birim North and to the East by Kwahu South District. The Assembly was created in August, 2004 by Legislative Instrument L.I. 1756 after it was carved out of the Kwahu South District Assembly, Mpraeso. It was elevated to a Municipality in 2007 pursuant to LI 1870.

As at 2016, the Municipality has an estimated population of 119,000. Currently, the Municipality has a total estimated provisional population per the 2021 Population and Housing Census as 145,429 and is predominantly urban. (74,897 Females representing 51.5% and 70,532 Males representing 48.5%

Mission Statement

The Kwahu West Municipal Assembly exists to improve the quality of life of its people through the effective mobilization and development of human and natural resources; provision of social services and the creation of an enabling environment for accelerated and sustainable development.

Vision

A highly trained and motivated Assembly for effective service delivery.

Goals

The goal of the Assembly is to create wealth by providing solutions to the numerous developmental challenges as well as alleviate poverty through employment creation and economic growth whilst protecting the vulnerable and excluded in the society.

Structural Composition

The Assembly attained Municipal status in 2007 by L.I 1870. It is the highest Political and Administrative Authority in the Municipality. It is made up of 40 Assembly members out of which 26 are elected and the remaining 12 are appointed by Government, 1 Municipal Chief Executive and 1 Member of Parliament. Out of the total, 35 are males and 5 are females. They form the highest decision making body of the Assembly.

The Executive Committee

The Executive Committee of the KWMA is made up of Chairpersons of the Six (6) Sub – Committees, including the five statutory ones with the Municipal Chief Executive as the Chairman. The Sub- committees under the Executive Committee are:

Finance and Administration, Justice and Security, Works, Social Services, Development Planning and Education Sub-Committees.

Sub - Committees

The Assembly has in place all the five statutory sub- committees which are composed of Assembly Members ranging between 5 and 7. The Assembly also has an Education Sub-Committee in place. Each Sub-Committee is headed by a Chairperson and has the Heads of the various Departments as the secretary. These sub- committees are as follows:

- Finance and Administration
- Justice and security
- Works
- Social Services

- Development Planning
- Education

Other Committees

Apart from the statutory sub – committees, the under listed committees have been established in the Assembly for effective and efficient implementation of policies, programmes and projects as well as help fast track the objectives and goals of the Assembly.

These include:

- Procurement Committee
- Public Relations and Complaints Committee (PRCC)
- Municipal Security Committee
- Municipal Tender Committee
- Spatial Planning Committee
 - > Technical sub-committee spatial planning
- Municipal AIDs Committee
- Municipal Water and Sanitation Committee
- Audit Committee
- Municipal Education Oversight Committee
- Health Committee

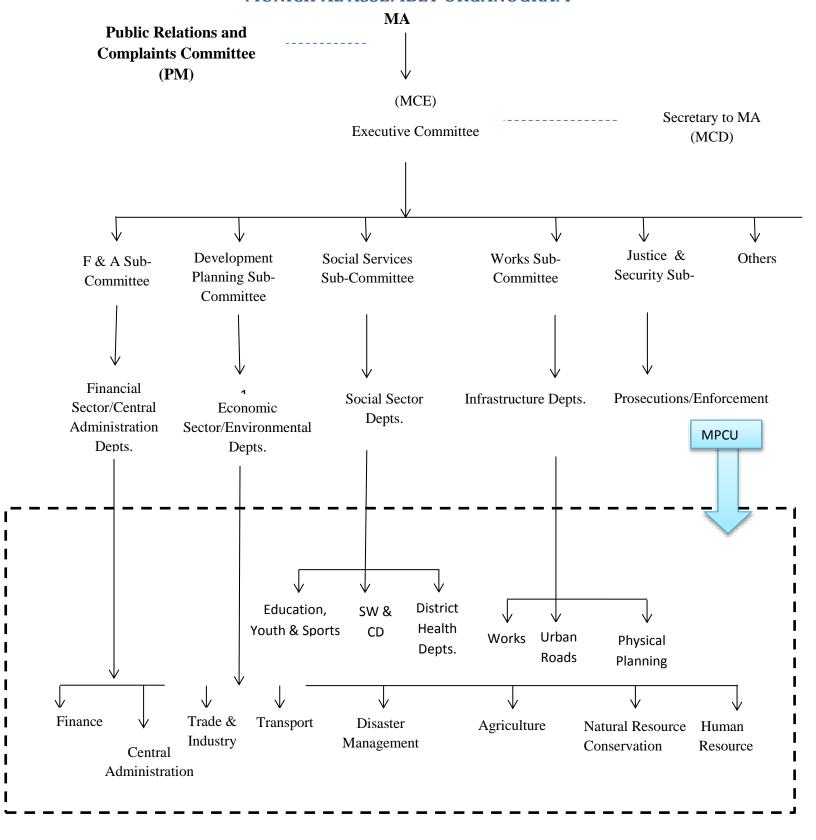
Some ad-hoc committees are also occasionally constituted to deal with peculiar situations at hand when the need arises.

3.0 FUNCTIONS OF THE MUNICIPAL ASSEMBLY

The functions of the Municipal Assembly is derived from the statutes as mandated by the 1992 Constitution and the Local Governance Act 936 of 2016, Legislative Instrument 1756 of 2004, and LI 1870 of 2007 which established the Assembly. They are aimed at achieving its mission of improving the livelihood of its people. The Municipal Assembly is expected to:

- Be responsible for the general development of the Assembly by ensuring the timely
 presentation and submission of budgets and development plans to the relevant Central
 Government Agencies through the Regional Co-ordinating Council.
- Be responsible for the maintenance of security, public safety and law and order in the
 Municipality in collaboration with the relevant security agencies.
- Promote and support productive activities and social development in the Municipality and remove any obstacles to initiatives.
- To ensure success and promotion of Justice in the Assembly.
- Initiate programmes for the development, improvement of human settlement and the environment.
- Initiate, sponsor, or carry out such studies as may be necessary for the discharge of any of the functions conferred on it by Act 936 or any other enactment, and
- Perform such other functions as may be provided under any other enactment.

MUNICIPAL ASSEMBLY ORGANOGRAM



3.1 LOCAL GOVERNMENT SERVICE DEPARTMENTS AND AGENCIES

The Kwahu West Municipal Assembly has the under listed departments in place:

- 1. Central Administration Department
- 2. Works Department
- 3. Physical Planning Department
- 4. Department of Agriculture
- 5. Department of Social Protection and Community Development
- 6. Roads Department
- 7. Department of Education/Youth and Sports
- 8. Disaster Prevention and Management Department
- 9. Finance Department
- 10. Trade and Industry
- 11. Department of Health
- 12. Human Resource Department
- 13. Birth and Death Department
- 14. Statistical Department

3.2. SUB VENTED AGENCIES

- 1. National Commission on Civic Education (NCCE)
- 2. Youth Employment Agency (YEA)
- 3. National Service Secretariat (NSS)
- 4. National Health Insurance Scheme (NHIS)
- 5. Electoral Commission (EC)
- 6. National Board For Small Scale Industries (NBSSI-BAC)
- 7. Non-Formal Education Division (NFED)
- 8. Centre For National Culture (CNC)
- 9. Commission on Human Rights and Administrative Justice (CHRAJ)
- 10. Ghana Library Authority
- 11. Environmental Protection Agency (EPA).

3.3 **SERVICES**

- 1. Ghana Police Service
- 2. Judicial Service
- 3. Ghana Revenue Authority
- 4. Ghana Immigration Service
- 5. Ghana National Fire Service (GNFS).
- 6. Ghana Post

All these Agencies, Departments and Services are operating within the Municipality.

4.0 HUMAN RESOURCE MANAGEMENT

PREAMBLE

The Staff strength of the Kwahu West Municipal Assembly as at 31st December, 2022 stood at One Hundred and Ninety-Seven (197) of which One Hundred and Sixty-Two (162) are Staff of Local Government Service and Thirty-Five (35) are Casual Staff.

Some postings occurred within the period under review. This eventually helped in filling vacancies available in the various Departments and Units of the Assembly. Some of the vacancies are still yet to be filled.

Moreover, as it has been the Assembly's one main objective is to build the capacity of Staff to empower them to perform their duties effectively and efficiently. Management therefore organized training programmes during the year under review.

Human Resource Management Information System (HRMIS) was updated which ensured that, the Kwahu West Municipal Assembly have an accurate staff information and monthly reports was done and submitted to the Eastern Regional Co-ordinating Council, Koforidua.

Monthly Validation was done successfully and monthly reports were sent to the Eastern Regional Co-ordination Council.

The 2022 Performance Contract was signed by the various Heads of Departments to enable them work effectively and efficiently towards the vision of the Assembly.

About 95% of Staff members who were due for promotion were duly promoted.

STAFF STRENGTH

The Staff strength of the Kwahu West Municipal Assembly as at 31st December, 2022 stood at One Hundred and Ninety-Seven (197) of which One Hundred and Sixty-Two (162) are Staff of Local Government Service and Thirty-Five (35) are Casual Staff.

The table below indicates the breakdown of staff capacity into gender, senior and junior staff categories for the main and decentralized Departments/Units of the Kwahu West Municipal Assembly.

STAFF MEMBERS BY GENDER

S/NO	S/NO DEPARTMENT/ UNIT		STAFF	TOTAL	SENIOR	R STAFF	TOTAL	TOTAL	STAFF	GRAND
S/NO	DEFACTORING ONLY	M	F	IOTAL	M	F	IOIAL	M	F	TOTAL
1	Administration	17	23	40	24	17	41	41	40	81
2	Human Resource Management	-	-	-	-	3	3	-	3	3
3	Statistical Services	-	-	-	2	-	2	2	-	2
4	Works	6	-	6	4	-	4	10	-	10
5	Roads	-	-	-	3	-	3	3	-	3
6	Environmental Health and Sanitation	3	7	10	6	4	10	9	11	20
7	Agriculture	9	1	10	11	2	12	20	3	22
8	Physical Planning Dept.	6	2	8	-	1	1	6	3	9
9	Social Welfare and Comm. Dev't	-	-	-	7	4	11	7	4	11
10	Casual Staff	26	9	35	-	-	-	26	9	35
	GRAND TOTAL	67	42	109	57	31	88	124	73	197

STAFF MIX

The Staff Mix of the various Departments/Divisions/Units of Kwahu West Municipal Assembly is indicated in the table below.

NO	TOD GLAGG	CATEGORY OF POST		BER OF AFF	T	
NO	JOB CLASS	JOB CLASS (JOB TITLE)	MALE	FEMAL E	10	TAL
1.	ADMINISTRATION	Municipal C-ord. Director	1	-	1	
	CLASS	Deputy Director	-	1	1	
		Assistant Director I	2	-	2	13
		Assistant Director IIA	1	-	1	
		Assistant Director IIB	5	3	8	
2.	INTERNAL AUDIT	Principal Internal Auditor	1	-	1	
	CLASS	Senior Internal Auditor	1	-	1	_
		Assistant Internal Auditor	1	1	2	5
		Assistant Internal Auditor Trainee	-	1	1	
3.	DEVELOPMENT	Prin. Development Planning Officer	1	-	1	
	PLANNING CLASS	Senior Devt Planning Officer	2	-	2	4
		Asst. Development Planning Officer	1	-	1	
4.	BUDGET CLASS	Senior Budget Analyst	1	-	1	
		Budget Analyst	1	-	1	
		Asst. Budget Analyst	3	3	6	9
		Asst. Budget Officer	1	-	1	
5.	REVENUE CLASS	Senior Revenue Superintendent	2	-	2	
		Revenue Superintendent	1	1	2	
		Higher Revenue Inspector	6	1	7	13
		Revenue Inspector	1	-	1	
		Revenue Collector	1	-	1	
6	MIS	Assistant Programmer	1	-	1	1
7	PROCUREMENT/	Senior Procurement Assistant	1	-	1	
	STORES	Assistant Procurement Officer	-	2	2	_
		Assistant Procurement Assistant	-	1	1	5
		Senior Storekeeper	-	1	1	
8	EXECUTIVE /	Principal Executive Officer	-	1	1	
	RECORDS CLASS	Principal Records Supervisor	-	1	1	
		Senior Executive Officer	-	3	3	6
		Records Supervisor	-	1	1	
9	RADIO OPERATOR	Principal Radio Operator	1	-	1	1
10	SECRETARIAL CLASS	Senior Private Secretary	-	1	1	
	12.12	Stenographer Secretary	-	1	1	-
		Stenographer Grade I	-	2	2	5
		Stenographer Grade II	-	1	1	

11	DRIVERS	Yard Foreman	4	-	4	
		Driver III	2	-	2	6
12	CITY GUARD	Stenographer Grade II				
		Chief Supv. Metro Guard	1	-	1	1
13	AUXILIARY	Assistant Chief Messenger	1	-	1	
		Headman Watchman	2	-	2	
		Watchman	1	-	1	4.4
		Sanitary Foreman	-	2	2	11
		Head Sanitary Laborer	2	2	4	
		Sanitary Laborer	-	1	1	
14	HUMAN RESOURCE	Senior HRM	-	1	1	
	DEPT.	HRM	-	1	1	3
		AHRM	-	1	1	
15	STATISTICAL	Assistant Statistician	2		2	2
	SERVICE		3	-	3	3
16	WORKS	Engineer	1	-	1	
		Assistant Engineer	2	-	2	
		Assistant Quantity Surveyor	1	-	1	
		Technician Engineer	1	-	1	
		Chief Technical Officer	1	-	1	10
		Principal Technical Officer	1	-	1	
		Chief Technical Assistant	1	-	1	
		Technician Officer GD I	1	-	1	
		Junior Foreman	1	-	1	
17	ROADS	Principal Engineer	1	-	1	
		Prin. Technician Engineer	1	-	1	2
		Senior Works Supt	1	-	1	3
18	ENV. HEALTH AND	Environmental Health Analyst	1	-	1	
	SANITATION CLASS	Asst. Env. Health Analyst	1	1	2	
		Snr. Public Health Engineer	1	-	1	
		Chief Env. Health Assistant	1	2	3	
		Asst. Chief Env. Health Assist.	2	1	3	20
		Prin. Env. Health Assistant	1	1	2	
		Senior Env. Health Assistant	2	-	2	
		Environmental Health Assistant	1	4	5	
		Stenographer GDII	-	1	1	
19	SOCIAL PROTECTION	Senior Social Devt Officer	2	1	3	
	/ COMMUNITY	Social Development Officer	1	1	2	
	DEVELOPMENT	Principal Social Dev't Assistant	1	-	1	10
		Snr. Social Devt. Assistant	1	1	2	12
		Assistant Social Devt.Officer	1	2	3	
		Principal Social Devt Officer	1	-	1	
20	PHYSICAL PLANNING	Senior Town Planning Officer	1	_	1	
20	FRISICAL FLANNING	Semon rown riamming officer				9

		Technical Officer Gd I	1	_	1	
		Technical Officer Gd II	1	-	1	
		Senior Technical Assistant	2	1	3	
		Gardener	1	-	1	
		Executive Officer	-	1	1	
21	AGRIC	Senior Agric Officer	3	-	3	
		Principal Agric Officer	1	-	1	
		Assistant Agric Officer	1	-	1	
		Asst. Chief Animal Prod. Officer	1	-	1	
		Senior Animal Prod. Officer	-	1	1	
		Animal Production Officer	1	-	1	
		Production Officer	1	-	1	
		Assistant Production Officer	1	-	-	22
		Chief Tech. Officer	1	1	2	22
		Senior Tech. Officer	1	-	1	
		Prin. Technical Assistant	2	1	3	
		Agric Extension Agent	1	-	1	
		Agric Extension Officer	1	-	1	
		Senior Technical Asst.	1	-	1	
		Technical Officer GD I	1	-	1	
		Watchman	2	-	2	
22	CASUAL STAFF	Court Clerk	1	-	1	
		Watchman	12	-	12	
		Metro Guard	8	1	9	
		Accounts Officer		1	1	
		Zonal Council Secretary	1	1	2	35
		Information Assistant	1	-	1	33
		Sanitary Labourer	3	5	8	
		Roads Maintenance Mgt. Officer	1	-	1	
		Cook	-	1	1	
	GRA	124	73	197	197	

AGE DISTRIBUTION

The figures below indicate the age distribution of Staff including main Administration and Departments of the Kwahu West Municipal Assembly.

20 - 35 - 72

36 - 45 - 64

46 - 55 - 48

56+ - 13

POSTINGS

The tables below indicate the established postings during the period under review.

STAFF POSTED TO THIS ASSEMBLY

NO	NAME	GRADE	DATE OF POSTING	OLD STATION
1.	Bright Asiedu	Chief Environmental Health Asst	17/01/22	Birim Central
2.	Joseph Kwame Dordoye	Chief Environmental Health Asst	18/03/22	ERCC
3.	Russell Adorttey Acquaye	Assistant Director IIA	17/05/22	ERCC
4.	Paulina Awetua Agaah	Senior Developmental Planning Officer	08/04/22	Kwaebibirim M/A
5.	Richard V. Heat	Chief Technical Assistant	13/06/22	ERCC
6.	Faustina Baffour Awuah	Stenographer Secretary	01/07/22	Kwahu East M/A
7.	Charlotte Appiah	Records Supervisor	27/07/22	Kwahu Afram Plains North D/A
8.	Isaac Okyere	Senior Environmental health Assistant	07/07/22	Ayensuano D/A
9.	Getrude Kpelie	Chief Environmental Health Assistant	11/07/22	Abuakwa North M/A
10.	Juliana Gyampoh	Assistant Social Development Officer	12/07/22	Suhum Municipal Assembly.
11.	Dorcas Asiedua	Assistant Director IIB	12/07/22	Kwahu East D/A
12.	Comfort Nyamekye	Higher Revenue Inspector		Kwahu South D/A
13.	Gbogbo D.G.K. David	Revenue Superintendent	10/10/22	West Akim M/A
14.	Mohammed Tijani	Revenue Superintendent	01/07/22	Fanteakwa South D/A
15.	Isaac Tetteh	Higher Revenue Inspector		Lower Manya Krobo M/A
16	Clement Addae	Assistant Director 1	05-07-22	Asogyaman District Assembly
17	Nobel Kor	Senior Social Development Officer	17-10-22	Upper West Akim M/A

18	Edith Wiafe	Revenue Inspector	14/11/22	Kwahu South M/A
19	Janet Owiredu Adjeiwaa	Asst. Internal Audit Trainee	7/11/22	Awutu Senya East M/A
20	Cecilia Kemestse	Asst.Env. Health Analyst		ERCC
21	Vivian Alampe Adam	Snr. Human Resource Manager	31 st March, 22	Kibi M/A
22	Henry Akyea Asare	Principal Accountant	23 rd June, 2022	Regional Directorate
23.	Yaw Asante	Higher Revenue Inspector	4 th January, 22	Lower Manya Krobo M/A
24	Joseph Wepeba	Senior Revenue Superintendent	6 th January, 22	Fanteawaa South D/A
25	Gifty Osei Amissah	Higher Revenue Inspector	11-01-22	ERCC
26	Tetteh Adjasi	Chief Technical Assistant	8 th August, 22	Public Works Dept.
				Regional Office

STAFF POSTED OUT OF THE ASSEMBLY

NO	NAME	GRADE	DATE OF POSTING	NEW STATION
1.	Emmanuel Bissi	Assistant Environmental Analyst	11/01/22	Atiwa West D/A
2	Caroline Awuye	Asssistant Director 1	16/03/22	Kwahu South M/A
3	Schandorf Ransford Mensah	Assistant Director 1	29/05/22	Yilo Krobo M/A
4	Prince Akoto Yaw	Senior Human Resource	29/05/22	Nsawam M/A
		Manager		
5	Obed Nyar	Principal Technician Engineer	20/06/22	Ashanti Regional Co
				ordinating Council
6	Mabel Osei	Stenographer GD I	20/06/22	Atwima Nwabiagya M/A
7	Korli Ebenezer Akutteh	Senior Quantity Surveyor	20/06/22	Upper West Akim M /A
8	Linda Nartey	Stenographer Secretary	10/10/22	Atiwa West D/A
9	Amos ocran	Social Development Officer	10/11/22	Kwahu Afram Plains North
				D/A
10	Joseph Agyeman	Senior Social Development	10/11/22	Kwahu South M /A
		Officer		

11	Rita Asantewaa Asante	Senior Social Development Officer	16/11/22	Kwahu East M /A
12	Isaac Berko Obeng	Senior Social Development Officer	10/11/22	Kwahu Afram Plains South D/A
13	Samuel Asante	Higher Revenue Inspector	03/10/22	Kwahu South M /A
14	David Opoku Asante	Senior Social Development Officer	2/09/22	Kwahu East M /A
15	Esther Fosuah	Asst. Social Development Officer	20/09/22	Kwahu South M /A
16	Dunwell Sewornu	Social Development Officer	20/09/22	Kwahu South M /A
17	Samuel Ahiabor	Senior Social Development Officer	20/09/22	Achease D/A
18	Mabel Owusu-Nyame	Snr. Record Supervisor	7 th July, 22	Ayensuano D/A
19.	Solomon N. Addo	Environmental Health Officer GDI	16 th March, 22	Suhum M/A
20	Nyanteh Monica Owusua	Revenue Supt.	24 th January, 22	Fanteawaa South D/A
21	Evelyn Emefa Amenuke	Senior Env. Health Assistant	19 th January, 22	Yilo Krobo M/A
22	Minta Diana	Chief Environmental Health Asst.	19 th January, 2022	Asuogyaman D/A
23	Emmanuel Bissi	Asst Environmental Health Analyst	11 th January 2022	Atiwa West D/A
24	Gifty Gyanwa	Higher Revenue Inspector	17 th January 2022	Lower Manya Krobo

STAFF ON RETIREMENT / LEAVING /RESIGNATION

NO	NAME	GRADE	DATE	REASON
1.	Benjamin Addo	Driver Grade 111	16 /05/22	Resignation
2.	Agyenim -Boateng Kwaku	Asst. H.R. Manager	07/02/22	Resignation
3.	Yehowada Mark-Sowah	Asst Development planning	07/02/22	Resignation
		Officer		
4	Paulina Otoo	Asst. Auditor	04/01/22	Resignation
5	Awewornu Stephen Kwame	Watchman	01/07/22	Retirement
6	Anti-Alice	Sanitary Labourer	01/08/22	Retirement
7	Annan Elizabeth	Sanitary Labourer	01/08/22	Retirement
8	Amoako Clement	Watchman	30/07/22	Retirement
9	Fudu Ismaila Ankoma	Watchman	02/01/22	Retirement

NEW ENTRANT

NO	NAME	SEX	STAFF ID	GRADE	EFFECTIVE DATE
1	Aziria Sapak Yinwonh	Female	1537137	Sanitary Labourer	07/07/22
2.	Amofa Samuel Acheampong	Male	1537238	Driver III	07/07/22
3.	Agyekum Daniel	Male	1536205	Asst. Security officer	07/07/22
4.	Frempong Alex	Male	1536731	Gardener	07/07/22
5.	Rebecca Oforiwaa	Female	1536187	Stenographer GDII	07/07/22
6.	Richard Francis Amewugah	Male	1524702	Asst Engineer	06/06/22
7.	Diana Narh	Female	1520584	Asst. Budget Analyst	14/04/22
8.	Joseph Kofi Yidana	Male	1506837	Asst. Planning Officer	10/02/22
9.	Agyei Nyame Bismark	Male	1505874	Asst. Budget Analyst	21/02/22
10	Harriet Lelabi Donkor	Male	1505202	Asst. Director IIB	10/02/22
11	Sheila Tetteh Quarshie	Female	1505306	Asst. Budget Analyst	28/01/22
12.	Ama Konadu Dankwah	Female	1497956	Asst. Procurement Officer	28/01/22
13	Paul Odoi	Male	1496605	Asst. Internal Auditor	28/01/22
14	Kwaku Darko	Male	1497889	Asst. Social Dev. Officer	01/02/22
15	Diana Okoto Antwiwaa	Female	1497829	Snr. Executive Officer	28/01/22
16	Milicent Ayerkie Okoto	Female	1497999	Asst. Director IIB	31/01/22
17	Quarshie Theodora	Female	1497928	Environmental Health Asst	31/01/22
18	Evelyn Serwaa	Female	1498005	Asst. Director IIB	11/01/22
19	Martha Efua Osorade	Female	1492437	Asst Director IIB	06/01/22
20	Otoo Gladys Naa Okailey	Female	1492254	Asst. Procurement Officer	06/01/22
21	Mensah Godfred	Male	1494705	Asst. Budget Officer	11/01/22
22	Isaac Aninagyei	Male	1493054	Asst. Devt. Planning Officer	10/01/22
23	Linda Minase	Female	1492279	Senior Executive Officer	11/01/22
24	Nana Tweneboah Kodua	Male		Asst. Internal Auditor	6/01/22
25	Prince Paintsil	Male	1536249	Asst. Quantity Surveyor	16/01/22
26	Anthony Opoku Acheampong	Male	1550609	Assistant Statistician	12/12/22
27	Derrick Quarshie	Male	1542286	Asst Production Officer	18/08/22
28	Frimpong Portia	Female	1545048	Senior Executive Officer	14/11/22

STAFF WHO WERE PROMOTED

S/NO	NAME	PREVIOUS GRADE	CURRENT GRADE	EFFECTIVE DATE
1	Hamidu Mohammed	Budget Analyst	Senior Budget Analyst	1 st June, 2022
2	Regina Serwaa Boadi	Stenographer GD 11	Stenographer GDI	4 th March, 2021
3	Mabel Osei	Stenographer GD 11	Stenographer GDI	1 st January, 2021
4	Evelyn Ntiri	Stenographer GD 11	Stenographer GDI	1 st April, 2022
5	Bodza Selina	Stenographer GD 11	Stenographer GDI	1 st May, 2020
6	Amos Boakye	Asst Chief Messenger	Chief Massager	1 st January, 2020
7	Theophilus Agyeman Duah	Public Health Engineer	Senior Public Health Engineer	4 TH March 2021
8	Richard Owusu Nyarko	Senior Work Superintendent	Principal Work Superintendent	1 st January 2021
9	Isaac Twenboah Asante	Senior Agricultural officer	Principal Agricultural officer	1st June 2021
10	Abigail Darkoa	Social Development Officer	Senior Social Development Officer	10 th December 2020
11	Victor Kwame Feyi	Social Development Officer	Senior Social Development Officer	6 th February 2021
12	Faustina Pedisi	Private Secretary	Senior Private Secretary	1 st Nov 2020
13	Yaw Kyei	Asst. Chief Technical Officer	Chief Technical officer	2 nd January 2019
14	Amos Okran	Social Development Officer	Senior Social Development Officer	1 st June, 2022
15	Foli Bosou	Asst Statistician	Statistician	16 th June, 2022
16				
17				

TRAINING AND DEVELOPMENT

The under-listed Officers have so far undergone some training programmes in their respective areas and analogous for the year, 2020.

The Assembly recognized the need to build the capacities of the Staff to enhance service delivery and performance. The details are in the table below;

S/			Description	Intended Beneficiaries		Est. cost	Funding			Expected	
N O	Objective	Justification	(incl. Loc. for training	Groups/In- dividuals	No.	(GH¢)	Source	Start	End	Outcomes	
	STAFF TRAINING AND CAPACITY BUILDING PLAN & BUDGET FOR THE YEAR, 2022										
1	To equip HoDs and Unit Heads on Performance Contract, Staff Appraisal Administration and LGS Protocols by the end of March, 2022	Performance Management System	Training on Performance Management System (in- house) @ KWMA	HoDs/Unit Heads/Supervis ors/ Some Selected Staff	38	7,500.00	IGF	30 th March, 2022	March, 2022	Excellent Performance Rating on Performance Contract and Appraisal by the end of the year	
2	To equip HoDs/ Unit Heads/some Selected Staff on Proper Planning and Coordinating office activities by May, 2022	DPAT IV,V	Records Management & Practice @ KWMA	Administration and Analogous Staff/HoDs/ Unit Heads/some Selected Staff	45	14,500.00	DACF- RFG	18 th May, 2022	18 th May, 2022	Effective and Efficient Planning and Coordination of Records Management activities by various Departments/U nits/Sections of the Assembly	

										by the end of the year
3	To equip Adm., Client Service Officers, Secretaries on proper functioning of the Client Service Centre by June, 2022	DPAT III, IV	Training of Client Service Officers on the Roles & Responsibilities @ KWMA	Adm., Client Service Officers and Analogous, Secretaries	15	5,500.00	IGF	29 th June, 2022	29 th June, 2022	Proper functionality of the Client Service Centre by the end of the year
4	To equip Staff on Proposal Writing Skills	Training Needs Assessment	Risk Management	Assembly Members/HoD s/Unit Heads/Senior Staff	40	8,800.00	IGF	Sept. 2022	20 th Sept. 2022	Effective proposal Writing Skills for Management and other selected staff of the Assembly
5	To equip Staff on Security Ethics	Training Needs Assessment	Security Ethics	Security Guards / Watchmen	40	8,800.00	IGF	20 th Sept. 2022	20 th Sept. 2022	Tightening Security Issues at the Assembly

PROGRAMME REGISTER

NON-PHYSICAL PROGRAMMES

S/NO	ACTIVITY DESCRIPTION	REMARKS
1	Validation of Electronic Salary Payment Voucher (E-	Twelve (12) E-SPV reports duly submitted
1	SPV) and Submission of monthly Reports	
	Management of Human Resource Management	Twelve (12) HRMIS reports duly submitted
2	Information System (HRMIS) & Submission of	
2	Monthly Reports and Error Checks for Schedule 1 &	
	2 Departments	
	Staff Performance Appraisals were duly done for	80% of the Appraisals from the Departments were received and
	about 80% of staff members and those due for	actions were taken accordingly
3	promotions were also submitted to the ERCC for	
	onward submission to the Office of the Head of Local	
	Government Service Accra	

ACHIEVEMENTS/SUCCESSES

The Department achieved the under listed targets during the period under review.

- ➤ The Department ensured 100% implementation of the 2021 Staff Training and Capacity Building Plan.
- ➤ The Department ensured that, general Staff attendance and punctuality is greatly improved.
- ➤ The Department facilitated the promotion processes for all Staff members who were due for promotion and about 30% were duly promoted. The remaining 70% are in the pipeline awaiting to be called by the Eastern Regional Co-ordinating Council.
- > The Department coordinated and supervised the Road Toll Collection Points with increased revenue generation.
- ➤ The Department assisted in the organization and facilitation of Management Day-Out (MDO) with increased revenue mobilization.

CHALLENGES

- Funding for Staff Capacity Building programmes not released timely.
- ➤ The issue of Organizational Health and Safety of Staff
- ➤ The department lack office laptop

5.0 PART FIVE

CHALLENGES/MITIGATION STRATEGIES

The Assembly, like any other, had some challenges which hindered the delivering on some of its mandate to the people. The table below lists a few of them:

NO.	CHALLENGES	PRIORITY	MITIGATION/STRATEGIES
		LEVEL	
1.	Citizens' refusal and		Massive public sensitization and citizens
	delay in paying their tax	High	engagement on the need to pay rates and
	and constant hostility		the need to support the Assembly in its
	towards field officers.		activities was started which yielded
			encouraging results.
2.	Untimely releases of		There is the need for the Central
	Statutory and other funds	High	Government to put strategic measures in
	from the Central		place for the timely releases of funds to
	Government to the		MMDAs quarterly. This will enable us
	Assembly.		deliver our mandate timeously.
3.	Haphazard parking of		The Assembly erected bollards at the
	commercial vehicles and		worst affected portions to prevent the
	articulated trucks at the	High	parking to an extent but most of them
	Nkawkaw by-pass which		were clandestinely removed by
	could result in accidents.		recalcitrant drivers. However the
			Assembly has intensified its search for
			investors to construct a car park with
			motels at both sides of the highway to
			accommodate the vehicles and the
			hawkers.
4.	Spatial Development	High	Public sensitization and regular
	control challenges.		monitoring on land usage in the
			Municipality is ongoing. The

			Development Control taskforce set up has also assisted greatly in infrastructure development in the Municipality.
5.	Inadequate office and residential accommodation.	High	The Assembly has immediate plans to construct an office complex to house all departments. Two Assembly Staff bungalows have been completed whiles plans are also far advanced for the construction of additional residential facilities for the staff.
6.	Perennial Flooding in some parts of Municipality.	High	Management of the Assembly is liaising with the ERCC and NADMO to dredge storm drains/streams in the Municipality where flooding normally occurs. Hon. Assembly members are also entreated to organize communal labor in their various communities.

6.0 PART SIX

ACHIEVEMENTS AND CHALLENGES OF THE DEPARTMENTS

This part highlights the activities of the Decentralized Departments and some Agencies in the Municipality including their challenges. These are shown below:

PHYSICAL PLANNING DEPARTMENT

The Physical Planning Department's core mandate is to assist the Assembly to prepare local plans to guide the growth and development of human settlements. It also Manages and Promotes harmonious, Sustainable and Cost effective Development of Human Settlements in accordance with sound environmental and planning principles. The Department is also tasked with facilitating the development of the Horticultural potential of the Municipality.

Table 1: Review: Activities and Results for January 2022 to December 2022

			_			tee(SPC) Meetings
		Time Fran		chnical Sub	-Committee Meetings Development	Comment/Remarks
	1 QTR	2 QTR	3 QTR	4 QTR	Application	Commenty Nemarks
No.	DATE	DATE	DATE	DATE	Considered	
1.	19/01/22				No Submitted: 19	
					No recommended:17	The deferred application
					No Deferred: 1	was as a result of provision
					No rejected: 1	of fire and EPA certificates.
					No of Temporary	
					Structure recommended:	
					0	
						The deferred application
2.	22/03/22				No Submitted: 11	was as a result of provision
					No recommended: 9	of fire and EPA certificates.
					No Deferred: 0	
					No rejected: 1	
					No of Temporary	
					Structure recommended:	The deferred application
		28/06/22			1	was as a result of provision
3.		20,00,22				of fire and EPA certificates.
					No Submitted: 32	
					No recommended: 28	
					No Deferred: 3	The deferred application
					No rejected: 0	was as a result of provision
					No of Temporary	of fire and EPA certificates.
4.			24/08/22		Structure	
					recommended:1	

	1	<u> </u>			TN 61 146	
					No Submitted: 16	The deferred application
					No recommended:14	was as a result of provision
					No Deferred: 1	of fire and EPA certificates.
					No rejected: 0	
5.				15/12/22	No of Temporary	
					Structure recommended:	
					1	
					No Submitted: 30	
					No recommended: 28	
					No Deferred: 1	
					No rejected: 0	
					No of Temporary	
					Structure recommended:	
					1	
			Spati	al Planning	Committee Meetings	
No.	1 QTR	2 QTR	3 QTR	4 QTR	Development	Comment/Remarks
	DATE	DATE	DATE	DATE	Application	
					Considered	
	10/03/22				No Submitted: 19	
					No approved: 17	The deferred application
					No Deferred: 1	was as a result of provision
					No Refused: 1	of fire and EPA certificates.
					No of Temporary	
					Structure approved: 0	
						The deferred application
					No Submitted: 11	was as a result of provision
		21/06/22			No approved: 9	of fire and EPA certificates.
					No Deferred: 0	
					No rejected: 1	
	1	1			1	

			No of Temporary	The deferred application
			Structure approved: 1	was as a result of provision
				of fire and EPA certificates.
	14/07/22		No Submitted: 32	
			No approved:	
			No Deferred: 3	
			No rejected: 0	The deferred application
			No of Temporary	was as a result of provision
			Structure approved: 1	of fire and EPA certificates.
		20/10/22		
		20/10/22	No Submitted: 16	
			No approved: 14	
			No Deferred: 1	
			No rejected: 0	The deferred application
			No of Temporary	was as a result of provision
			Structure approved: 1	of fire and EPA certificates.
		20/12/22		
			No Submitted: 28	
			No approved: 14	
			No Deferred: 1	
			No rejected: 0	
			No of Temporary	
			Structure approved: 1	

> PROCESSING OF DEVELOPMENT APPLICATIONS FOR PERMIT

The Spatial Planning Committee are to meet monthly to decide on development application submitted for permits.

The Department was able to organize five (5) Spatial Planning Committee meetings.

A total of One hundred and Nineteen (119) applications were processed for permits, out of this number, One hundred and Fourteen (114) were approved, Four (4) deferred and One (1) refused.

The deferred application were as a result of lack of additional documents and ancillary facilities whereas the refused application was as a result of an uncompleted construction of a Petrol Filling Station at Fodoa which is sited within the Kumasi - Accra Highway Reservation.

The Department could not achieve its set target as a result of untimely release of funds.

DEVELOPMENT CONTROL

The Department strategized to embark on weekly Development Control and Monitoring duties.

This set target was lowly achieved (seven rounds embarked on) as a result of lack constant vehicle for monitoring and development control activities.

EDUCATION AND SENSITIZATION

The Department strategized to appeal to the radio stations within the municipality to give us free airtime to undertake sensitization and awareness creation programs to educate the general public on Spatial Planning and the permitting procedures.

This resulted in Eight (8) radio programs being organized to intensify the sensitization

Campaign for the Department on permitting procedure and other spatial issues on Agoo FM,

Delight Fm, Republic Fm and Life Fm.

PREPARATION OF NEW PLANNING SCHEMES AND REVISION OF OLD ONES

The Department targeted to prepare four (4) Local Plans to guide the growth and development of Human Settlements within the municipality.

The Department has acquired one base map which currently is at update levels and could not complete the preparation of any planning scheme as a result of unavailability of funds.

STREET NAMING AND PROPERTY ADDRESSING

Considerable amount of work had been successfully completed in the implementation of the street Naming and Property Addressing exercise in the municipality.

- The department achieved its set target of tracking and digitizing One Thousand (1000) new streets and digitizing Three Thousand (3,000) parcels along them.
- ➤ Collated property and Business Data on Two Hundred and Seventy Two (272) properties and Businesses
- ➤ Currently working with the Traditional Authorities to collate new street names for the digitized streets. One Hundred and Twenty (120) streets collated within the year. The Department could not achieve its set target of One Thousand (1000) names as a result of delay in the nomination of street names the Traditional Authorities.
- ➤ The Department has taken delivery of Sixty Three Thousand (63,000) address plates for the implementation of the Digital Property Addressing System (DPAS) but have not been able to emboss them because of wrong street names and addresses on the plates.
- ➤ The Department targeted to mount 100 street poles with 202 street signages but could not achieve the set target because of unavailability of funds.

CHALLENGES, WAYFORWARD AND CONCLUSION

CHALLENGES

- Inadequate logistics such as vehicles for monitoring
- Ignorance of planning issues in the Municipal
- Unauthorized / haphazard developments in the Municipal as a result of low monitoring and development control activities
- Interference of private draughtsmen, survey and traditional authorities in the activities of the department.

THE WAY FORWARD

Continuous sensitization on planning issues for Traditional Authorities and communities

in the Municipality.

Provision of means of transportation for regular monitoring of development in the

Municipal.

Provision of base maps for the preparation of local plans for communities

Periodic Training of staff in computer and use of GIS Mapmaker software for plans

preparation

To help facilitate the demarcation and registration of Assembly lands.

WORKS

DEVELOPMENT/INFRASTRUCTURAL CONTROL

The Works Department has collaborated with the Physical Planning Department to embark on

series of development control in the Municipality which has generated a lot of revenue for the

Assembly during the year under review but due to lack of logistics, the department was not able

to cover all the developing areas in the Municipality.

Amount generated on development permit as at December, 2022 was One Hundred and Forty

Thousand, Ninety- One Cedis, Sixty- Eight Pesewas.

Breakdown

a. Permit revenue generated on permanent structure = $Gh \neq 106,371.68$

b. Permit revenue generated on temporal structure = $\underline{Gh} \notin 33,720.00$

Total = GH@e140.091.68

Challenges

The following are challenges confronting the Works department

- Inadequate office and residential accommodation for the staff
- Inability to inspect on-going project and embark on development control exercise due to lack of funds for fuel
- Inadequate office furniture.

The way forward

Management should try and solve the above challenges for the Department to enable the outfit to execute its works efficiently and effectively.

See Appendix 'A' Projects of the Assembly

7.0 DEPARTMENT OF AGRICULTURE

Crop Development

Planting for Food and Jobs

Fertilizer distribution

No quantities of granular fertilizers (NPK and Urea) were received in the year 2022. However, 900 litres of Begreen-F organic fertilizers were received and distributed to 151 farmers made up of 130 males and 21 females in the third quarter of 2022.

Table 2: Fertilizer distribution (bags)

Types of	East	Unit	Target	Quanti	ty (Bags)	%	No	of benefici	aries
Fertilizer	Fert. Formulation		Quantity (Bags)	Received	Distributed	distributed	Male	Female	Total
	15-20-20	25 kg	Bags						
	15-20-20	50kg							
	12 20 17	25 kg							
	12-30-17	50kg							
NPK	47.40.40	25 kg							
	17-10-10	50kg							
	22.40.05	25 kg	Bags						
	23-10-05	50kg							
	25_10_10	25 kg	Bags						
	25-10-10	50kg							_
	20-10-10	25 kg							

1			İ	Í	Ī	ı	ı	İ
	50kg							
	25 kg							
15-15-15	50kg							
	25 kg	Bags						
	50kg							
	25 kg							
	50kg							
Begreen - F	Litre	liters	900	900	100%	130	21	151
	15-15-15 Begreen - F	15-15-15 50kg 25 kg 50kg 25 kg 50kg	25 kg 50kg 25 kg 80kg 25 kg 50kg 25 kg 50kg 25 kg 15-15-15 80kg 80kg 80kg 80kg 80kg 80kg 80kg 80kg	25 kg 50kg 25 kg Bags 50kg 25 kg 50kg 25 kg 15-15-15 Biters 900	15-15-15	15-15-15	15-15-15	15-15-15

Source: DAD, 2022

Quantity of Certified Seeds Distributed

A total of 6750 kg of OPV seed maize and 300 sachets of cabbage seeds were received by accredited input dealers and sold at subsidized prices to farmers. Total beneficiaries were 638 and comprised of 522 males and 116 females.

Table 3: Certified seeds received and distributed -PFJ

Type of	Variety	TT*4	T4		Quantity (kg)		% distribution	No	of benefici	aries
Seed		Unit	Target	Received	Distributed	Balance	distribution	Male	Female	Total
	Obatampa	Bag		0	0	0	0	0	0	0
	Abontem	Bag		3150	3150	0	100	72	18	90
Maize (OPV)	Omankwa	Bag		1350	1350	0	100	50	8	58
(01 1)	Honampa	Bag								
	Opeaburo	Bag		2250	2250	0	100	337	74	411
Maize	Pannar	Bag								
(Hybrid)	Lake	Bag								
Rice		Bag								
Sorghum										
Soya bean										
Groundnut										
Tomato		Sachets								
Onion										
Pepper		Sachets								
Carrot		Sachets								
Cabbage		Sachets		300	300	0	100%	63	16	79
Cucumber		Sachets								
Lettuce		Sachets								
								522	116	638

Source: DAD, 2022.

Planting for Export and Rural Development (PERD)

District Seedlings Distributed Under the PERD Program

As of the 31st of December, 2022, a total of 37,500 oil palm seedlings had been received from the Minerals Commission and distributed to 217 farmers made up of 175 males and 42 females. The total covered area for the oil palms distributed was 250.0 hectares.

On Coconut, a total of 2000 coconut seedlings received from the Tree Crop Development Authority were distributed to 20 farmers made up of 16 males and 4 females during the period under review.

Table 4: District Seedlings production and distributed under the PERD Program

	2021 No. of Seedlings Raised		ngs	2022 No. of Seedlings Raised			2021 Beneficiaries						2022 Beneficiaries		
CROP	Target (Annual)	Actual	Distributed	Target	Actual	Dist.	Males	Fema les	Tota l	Yout h	Aged	PLW Ds	M	F	Т
Cocoa															
Oil palm	100,000	27,000	27,000	50,000	37,500	37,500	63	15	78	22	12	0	175	42	217
Coconut	1500	1250	1250	2000	2000	2000	9	3	12	5	3	0	16	4	20

Source: DAD, 2022



Figure 17: Offloading of ALP seedlings at Nkawkaw



Figure 18: ALP oilpalm seedlings for distribution

Table 5: Area (Ha) cultivated under PERD

CROPS	YEAR	Cocoa	Cashew	Oil Palm	Coffee	Coconut	Mango	Citrus	Total
Area (Ha)	2021	0	0	180.00	0	8.3	0	0	188.3
Агеа (Па)	2022	0	0	250.00	0	13.33	0	0	263.33

Source: DAD, 2022

Major Crop performance (PFJ)

There were increases in yields for maize and cabbage cultivated under Planting for Food and Jobs (PFJ) programme for the year 2022. There was however reduction in yield for rice. This was as due to the unavailability of inorganic fertilizers for application.

Table 6: Improved Major Crop Performance (PFJ)

Crops	Pro	ductivity (N	At/Ha)	Area o	of production	on (Ha)	Production (Mt)			
	2021	2022 Target	2022 Actual	2021	2022 Target	2022 Actual	2021	2022 Target	2022 Actual	
Maize	2.8	3.0	2.85	2926.25	2927	2926.6	8193.50	8781	8340.81	
Rice	4.8	4.9	4.75	80	100	72.5	384	490	344.40	
Soya bean										
Sorghum										
Tomato										
Onion										
Pepper										
Cabbage	28.5	30	28.2	468	470	472.5	13,197.60	14,100	13,324.50	
Cucumber					_					
Lettuce										
Carrot										

Source: DAD, 2022.

Major Crop Performance (Non PFJ)

Table.7: Improved Major Crop Performance (Non PFJ)

Crops	Productivity (Mt/Ha)		Area o	f production	on (Ha)	Production (Mt)			
	2021	2022 Target	2022 Actual	2021	2022 Target	2022 Actual	2021	2022 Target	2022 Actual
Maize	2.15	2.20	2.17	2422	2425	2424.60	5207.30	5335	5,261.40
Rice (Paddy)	2.50	2.60	2.52	162.25	164	163.4	405,63	426.40	411.80
Millet				-					
Sorghum				-					
Cassava	16.26	16.30	16.35	10423.5	10424	10424.5	169,486.11	169,911.2	170,440.6
Yam	12.10	12.20	12.15	1318.05	1320	1319.5	15,953.85	16,104.00	16,031.92
Cocoyam	5.18	5.20	5.20	1847.5	1848	1848.5	9,570.05	9,609.60	9,612.20
Plantain	7.27	7.30	7.28	2929.8	2930	2930.5	21,292.38	21,389.00	21,334.04
Groundnuts									
Cowpea									
Soya bean									

Potato					
Tomato					
Onion					
Pepper					
Cabbage					
Cucumber					
Lettuce					
Carrot					
Ginger					
Pineapple					
Papaya					
Mango					
Citrus					
Oil palm					

Source: DAD, 2022

38th National Farmers' Day Celebration

A total of 16 farmers made up of 11 males and 5 females were awarded were during the 38th National Farmers' Day Celebration Programme held at Saafi on the 25th of November, 2022. Prizes such as Certificates, tricycle, 43" Flat LED TVs, refrigerators, wheel barrows, Knapsack sprayers, cutlasses, Wellington boots etc. were awarded to deserving farmers and value chain actors.





CHALLENGES AND RECOMMENDATIONS

No	Challenges	Recommendation
1	Late releases of MAG funds at the national level	Facilitate release of MAG funds on time
3	Late releases of GOG funds	Advocate for timely releases of GOG funds

4	Effect of climate change on crop	Organize periodic refresher trainings on Climate
	production	Smart Agriculture strategies
5	High costs of farm inputs	Provide subsidy for agricultural farm inputs
6	Unavailability of subsidized fertilizers	Facilitate supply of adequate quantities of fertilizers

8.0 MUNICIPAL HEALTH DEPARTMENT

The Municipal Health Directorate is working with a Municipal population of 120,422 with segments of focus as children under one year of 4,817 (4%), children, children under five years, 22,278 (18.5%), women in fertility age (WIRA), 28,901 (24%).

There are 51 health facilities made up of 3 hospitals, 9 health centers, 2 private maternity homes, 1 private clinic and 36 CHPS zones (5 with compounds).

MATERNAL HEALTH SERVICE

The Municipal recorded 23,547 pregnant women assessing health facilities in 2022 out of which 3,960 were registrants representing 82.2% of our expected pregnancies of 4,817as compared to 79.4% in 2021 and 90.6% in 2020.

Out of total registrants recorded in 2022, five hundred and eleven (511) teenagers were part representing 12.9% of the total registrants.

Skilled/health delivery for the period under review was 3,767 (78.2%) babies and 3,705 (76.9%) mothers.

Out of the expected WIFA target of 28,901, the total number of women who accepted family planning during the year is 7,950 with the acceptor rate of 27.5%.

INFANT AND CHILD HEALTH CARE SERVICE

A total of fifty-seven thousand five hundred and eighty-eight (57,588) of under-five children's growth were monitored in 2022 out of which seven thousand nine hundred and ninety-one (7,991) were registrants. Two hundred and eighty-nine (289) were underweight showing a prevalence of 4.9 per 1000 monitored. In 2021, a total of 7,491 children were registered and 66,554 attended clinics for the growth monitoring services. Four hundred and eighty-five (485) children were underweight showing prevalence of 7 per 1000 monitored.

MALNUTRITION

Cases of malnutrition managed at the hospital reduced to 46 compared to 57 and 52 in 2021 and 2022 respectively. Severe Acute malnourished cases without medical complications were not managed at the out-patient level due in lack of therapeutic feeds.

MALARIA

Malaria is still the leading cause of OPD attendance cases in the Municipality. It contributes 19.0 of all OPD cases in 2022 compared to 19.7 in 2021. Admission rate for the condition reduced from 14.2% in 2021 to 13.1% in 2022. Case fatality rate for malaria increased from 0% in 2021 to 0.1% in 2022.

To protect the general populace of the condition, the main strategy for routine distributing long lasting insecticide bed nets (LLIN) include;

- ✓ During ANC registration for pregnant women in all facilities
- ✓ During measles Rubella 2 vaccination

9.0 ENVIRONMENTAL HEALTH DEPARTMENT

Solid Waste Management

The rate of waste generation and management in the Municipality is a matter of concern to the Assembly. With increasing influx of people and the rapid urbanization, huge amounts of human and industrial waste are generated at an alarming rate. It is estimated that **26,177** tons/volume of waste was generated in the period under review with a population of **145,429** in 2022.

2, 6177 trips of refuse was cart into the final disposal site. 18,257.5 tons of waste were collected which represent 70%, leaving 7,919.5 tons of waste uncollected which represent 30%. This leaves a small amount of backlog that creates various kinds of inconveniences including health hazard to people in the Municipality.

Solid Waste Final Site

The final disposal site of the solid waste generated in Kwahu West is located at Asona, a suburb of Nkawkaw. It shares boundaries with Esaase and Saafi communities. The site is not properly engineered and fenced as results it poses health hazards such as fire outbreaks during the dry season which would be likely to affect domestic farms around the disposal site. However, measures were put in place to curb any future incidents.

Liquid Waste Management

The Kwahu West Assembly has a cesspool emptier for dislodging effluent from various institutions and houses whenever the septic tank that stored the faecal content becomes full to the brim. However, there is one private cesspit emptier in the Municipality which support the Assembly one for the same purpose.

Liquid Waste Final Site

The final disposal site in the Municipality is located at the same site of the solid waste at Asona, suburb of Nkawkaw. The site has Two (2) trenches for the disposal of the effluent and is being managed quarterly. In recent times, the Assembly's cesspool emptier for dislodging public effluent has broken down however, the Unit rely on the private company for any service needed by the citizens in the Municipality.

Clean-Up Exercise

Some Assembly member in the Municipality collaborated with the Environmental Health Unit to organize a cleanup exercise in their electoral areas as one of their core functions. There were massive desilting of drains around, sweeping the streets and other public areas especially the hawking areas of the high way.

After each clean-up exercise a meeting was held with the participants to address the sanitation challenges confronting the area by the Environmental Health Officers and Hon. Assembly members in the Municipality who joined hands with the Unit to organize the exercises.

Drainage System

The Kwahu West Municipal Assembly sanitary labourers desilted the drains all-round in the Municipality during the year 2022. The areas were zongo to harbour base drains, harbor base to Barclays bank drains, harbor base to GCB drains, new lorry station and from GCB to Municipal Assembly drains, Agbogloshie market frontage and GCB to SSNIT office respectively. This exercise paved way for easy free flow of run-off water.

PRIVATE COMPANY WITH CONTRACT WITH THE KWAHU WEST MUNICIPAL ASSEMBLY

The under listed companies, Zoomlion Ghana Limited and its subsidiaries with the contract between the Kwahu West Municipal Assembly undertake the following services;

Sanitation Improvement Package (SIP)

During the year under review, the Zoomlion Ghana Ltd ensured that wastes generated in the principal streets, lorry parks, and other public places as part of their obligations were swept, collected and transported to the final disposal site located at Asona a suburb of Nkawkaw.

Disinfestation And Fumigation

The Disinfestation and Fumigation workers carried out the disinfestation exercise at the container sites, major drains, refuse dump sites, and others areas of their obligations during the year under review.

Waste Landfill Company

The waste landfill Company for the year under review, uses the heavy duty machine to push, spread, and level and compacted the solid waste covering about three acres of land and diversion and transfer of surface run-off water and leachate. The company satisfactorily worked for all the four quarters in the year under review.

ENVIRONMENTAL HEALTH EDUCATION

Community Durbars

During the year under review, community durbars were held in the following communities namely; Domeabra, Atta Ne Atta, white –house, Oseikrom, Nkawkaw-Kuma, Ayigbe-town, Apesika, Ampekrom, Abepotia, Bredani and Asuboni Rails respectively to educate the masses on sanitation impacts both positive and negative impacts.

The dignitaries at the durbar were the chiefs and elders, Assemblyman, community members, teachers, school children, farmers, traders, businessmen etc. Population averagely was 80 almost in most of the centers.

Some highlighted issues discussed were personal hygiene, say no to OD, control of stray animals, and waste management in their confine areas to address the sanitation problems in the Municipality.

The onset of the raining session in 2022, education was dwelled much on the proper way of managing waste disposal to curtail the outbreak of faeco - oral diseases especially cholera.

A lot of questions were asked by the community members of which the Environmental Health Officers gave answers to them accordingly.

Public Education Radio Stations

The period under review, several media engagements were held by the Unit to address the sanitation challenges confronting the Municipality and health education to the public on sanitation improvement on both information centers and radio stations. The radio stations were Agoo Fm, Delight Fm, Life Fm, Okwahu Fm and Obuoba Fm. Other sister radio stations that were engaged were Salt Fm, Ananse Fm and Real Fm.

PUBLIC HEALTH CONCEPT, COMMUNITY LED TOTAL SANITATION (CLTS)

CLTS is a concept where community members identify the burden of insanitary conditions (open defecation). This enables the community members to fight against open defecation to attained open defecation free status (**ODF**).

The Unit selected six (6) communities namely; Nkawanda No.1, Old Jejeti, Asuosu, Ekawso, Atawase and Oframase respectively.

The unit had drawn up strategies to ensure that the selected communities will attain ODF status by 2025. The strategies put in place this year are;

- 1. Setting up of sanitation taskforce in all the selected communities.
- 2. Organizing clean-up exercises in all the communities.
- 3. Organizing community durbars on sanitation promotion and technologies
- 4. Setting up of community by-laws.
- 5. Free siting of household toilets.

The year under review, due to the financial constraints, the Unit could not do much of its activities.

By the help of the Municipal Assembly the Unit will be able to achieve its targets by declaring all the selected communities ODF status by 2025.

FOOD HYGIENE AND MEAT HYGIENE

Confiscated And Distruction Of Food Products

To safeguard the good citizenry from consuming unwholesome food and drugs and cosmetic products, the Environmental Health and Sanitation Unit in the Kwahu West Municipality carried out thorough inspections in a number of stores and other hospitality industries to ascertain the wholesomeness of food, drinks and cosmetic items being sold to the general public to curb food poison and skin problems respectively.

The expired, dented, rusted and bloated food and cosmetic products especially canned and paper food products were seized by the officers during their inspections in year under review. A court order was obtained to destroy all the confiscated items with all the relevant stakeholders with the exception of the December unwholesome food and drugs and cosmetic products seized which would be destroyed in 20233 after obtaining court order from court.

Meat Inspection And Hygiene

Meat consumption has become necessity in everyday life. In line of this, the Unit in collaboration with the veterinary service ensured that food animals slaughtered at the slaughter house intended for human consumption in the Municipality are inspected for its safety. The table in appendix **9.5** indicate the number of animals both cattle's and small ruminants animals slaughtered in 2022.

Street food are ready to eat foods and beverages prepared and or sold by vendors on the street and in public places for immediate consumption at a later time without further processing or preparation. These food include meat, fish, vegetables, fruits, bottle and sachet water, provisions, and food sold at chop bars, restaurants, and hotels.

Medical Screening Of Food Vendors

Street foods have raised public health trepidations due to the occurrence of food borne diseases critically documented in the past decade. The alarming rate of foodborne diseases in Ghana have led the relevant authorities to improve on food safety and hygiene practices and also encourage food vendors to be medically screened by laboratory technicians.

It is due to this effect that the Municipal Assembly in collaboration with a contractor from a clinic known as Alpha Homeopathic & Botanic Medical Clinic ensured that all food vendors within the Municipality were allowed to undergo medical screening at various centers from July to October, 2022. The exercise was supervised by the unit. In all 4,371 food and drink sellers were screened. Out of which, 373 were males and 4,163 were females. Out of this, 211 food vendors reacted positively and 4,160 vendors proved negative. After the mass screening, the Unit continued with mop-up exercise. The number of food vendors who were screened by the close of December 2022 was 165 of which 48 food vendors reacted positive to typhoid. The breakdown of the food vendors screened for the period is as follows:

SCREENING STATUS	TOTAL SCREENED	NON-REACTIVE	REACTIVE
Mass Screening	4,371	4,160	211
Mop-up in December	165	117	48
Total	4,536	4,277	259

SUPERVISION OF BURIAL

Mass Burial

The Unit in collaboration with the Ghana Police Service buried 17 dead bodies upon the request of the Holy family hospital on 15th January 2022.

Again in the year under review, one hundred and seventy (170) dead bodies comprising ninety-four (94) males and seventy-sex (76) females were also supervised by the Environmental Health Officers for their dignified burial in the Municipality.

Exhumation

The Unit in collaboration with the Ghana Police Service supervised the exhumation of a female dead body which was buried during the mass burial upon the request of the Holy family hospital administration.

INSPECTIONS AND LAW ENFORCEMENT

Inspections Of Premises

Health and sanitation inspections are being conducted in all the four zonal councils in the Municipality in order to prevent any environmental health hazards that may adversely affects the health of the good citizenry of Kwahu West. The areas of inspections during the period under review were, houses, industries, eating and drinking premises, health care premises, and others for their suitability.

Notices And Compliance

Education and abatement of nuisances are the hallmark of the inspections, however, prosecution at the law court is the last resort of all sanitation issues for addresses. Most landlords/ladies and tenants do not adhere to some sanitation requirements and others also do not complied with the standards.

ZC	ONAL COUNCIL	No OF	No OF NOTICES	ACTION TAKEN
		NOTICES	COMPLIED	
		SERVED	WITH	
1	Nkawkaw	1201	1081	Instant abatement and
				prosecution
2	Kwahu Nsabah &	102	97	Instant abatement and
	Asuboni Rails			prosecution
3	Fodoa & Kofi Dede	112	77	Instant abatement and
				prosecution
4	Saafi & Apradan	124	120	Instant abatement and
				prosecution
	Total	1539	1375	

Prosecutions

Prosecution is done to deter recalcitrant from littering the environment and also to adhere to all environmental sanitation standards in the Municipality. Appendix **9.4** elaborated in details of the prosecution during the year 2022.

Noise Control

The year under review, the Unit embarked on noise control in the Municipality. Information centers, Town preachers, Churches, Mosque, Spinners among others who pollute the environment with excessive noise were

visited to ensure that they operate within the Environmental Protection Agency' (EPA) standard of noise which should be 48 decibel at night and dawn and 55 decibel during the day time.

Control Of Stray Animals

Domestic animals especially sheep, goats, cattle and pigs that are let to stray without anyone in-charge thereof is of public health concern. These stray animals are likely to cause accident, litter the environment with their droppings, transmit zoonotic diseases, make noise and also destroy people's properties. Domestic animals especially pigs and cattle are difficult to arrest therefore court order was obtained for their shooting in the Municipality to curb the health hazards associated with them.

Challenges Of The Unit

- a. Lack of accommodation for Municipal Environmental Health Officer
- b. Lack of vehicle and motor bikes for the Unit is impeding progress of work
- c. Budgetary constraints have affected environmental sanitation delivery
- d. Inadequate staff strength

Achievements

- a. Increased in improved household toilet facilities
- b. Improvement in the output of Zoomlion
- c. Improvement in Prosecution of sanitary offenders
- d. Improvement in the Controlling of stray animals
- e. Improvement in food safety
- f. Improvement in environmental sanitation
- g. Improvement in Noise control

Way Forward

- a. Improvement in the output of Zoomlion
- b. Increase coverage of school health education
- c. Increase in coverage of premises inspection
- d. Increase coverage of food vendors screening
- e. Provision of pounds for the keeping of stray animals in all zonal councils
- f. Relocation of pigs sty from residential areas
- g. To facilitate control and vaccination of dogs
- h. Rehabilitation of dilapidated public latrine

- i. Provision of additional (10) skip containers
- j. Evacuation and leveling of heaps of refuse
- k. Source chlorination of wells and stored water
- 1. Control and adequate management of public cemeteries

10.0 GHANA SCHOOL FEEDING PROGRAMME (GSFP)

A total of Thirty Seven (37) schools benefited from the Ghana School Feeding Programme with a population of 9926 pupils for the 2021/2022 Academic year.

Challenges

The major challenge in the implementation of the program is the untimely release of funds to the caterers to facilitate the smooth implementation of the programme. Funds are released directly from the Ministry of Gender, Women and Social Protection to the Suppliers and Caterers which makes tracking of fund releases difficult at the local level.

11.0 SOCIAL PROTECTION AND COMMUNITY DEVELOPMENT

Mass Meetings

The table below shows communities engaged in mass meetings within the year and topics discussed:

S/N	COMMUNITIES	TOPICS DISCUSSED
1 ST QUART.	Nkawanda No. 1 MA Primary School (Teaching Staff)	Child Protection Toolkits
2 ND QUART.	AdensuaKwahu OdaWawase	 Accountability of bore-hole finances General Sanitation and personal Hygiene
3 RD QUART.	Jejeti ApesikaKwahu Atwedie	 Maintenance of the bore-hole General Sanitation and Personal Hygiene Construction of new bore-holes Record Keeping
4 TH QUART.	 Jamasi No.1 Nkawanda No.1 Nkawanda No.2 	 Maintenance of the bore-hole General Sanitation and Personal Hygiene Construction of new bore-holes Record Keeping

Home Visits

A total of one thousand, three hundred and sixty-nine (1,369) homes were reached within the year. Households were educated on the following topics:

- **❖** Home management
- Child care
- General sanitation and personal hygiene
- Sensitization on security consciousness
- **&** Education on flooding due to the on-set of the rains
- Desilting of drains to avoid flooding
- ❖ Education on the prevention of domestic fires and bush fires with the onset of the harmattan/dry season

Home Science/ Extension Programme

Some extension services were carried out during the year in the following communities and the activities carried out as shown in the table below:

S/N	COMMUNITY(S)	ACTIVITY
1.	Jamase, Adensua, Aweregya, Nso Nyame Ye- Kwadua, Odumasua, Koteasi and Jamasi No.1	Monitoring of Boreholes and sensitization on sanitation
2.	Monsie, Aweregya and Kwahu	Drilling and Mechanization of new Boreholes from Project Merger (Project Maji).
3.	Sitey Kese, Atwedie and Wisiwisi	Drilling of new boreholes and mechanization of existing functional ones by Change Ghana an NGO.
4.	Adensua, Kwahu Oda and Wawase	Community Engagements/ Durbars held with following topic discussed: > General Sanitation > Accountability of bore-hole management
5.	Jejeti, Apesika, Nkawanda No.1 and No.2	Supervision and Construction of new boreholes
6.	Kwahu Atwedie, Owusukrom	Monitoring of Boreholes and sensitization on good record or book keeping on sale of water and maintenance of water facilities

Child Protection Toolkit Engagements

There were thirty eight (38) child protection toolkits engagement that took place during the year, twenty three (23) at took place in schools and fifteen (15) in various communities in the municipality.

S/N	SCHOOLS	COMMUNITIES	TOPIC(S) DISCUSSED
1		Besease	Sanitation, illegal mining and its effects, sack of stones
			and child protection toolkits
2	Besease Anglican School	Besease	Boys and Girls role analysis
3	Kwahu Nsabah M/A	Kwahu Nsabah	Circle of support, LGBTQI, Covid-19 and teenage
	School		pregnancy
4	Christian M/A J.H.S.	Nkawkaw (Atta ne Atta)	Adolescent, puberty, menstrual hygiene and nutrition

5	Christian M/A Primary	Nkawkaw (Atta ne Atta)	Safe and unsafe places
6	Christian International J.H.S.	Nkawkaw (Atta ne ATTA)	Adolescent puberty, menstrual hygiene and nutrition
7	Oframase Presby J.H.S.	Oframase	Spoon full of life and Adolescent protection issues
8	T.I. Ahmadiyya J.H.S.	Nkawkaw (Atta ne Atta)	Adolescent, puberty, menstrual hygiene and nutrition, LGBTQI and child online safety.
9	TI Ahmadiyya Primary	Nkawkaw (Atta ne Atta)	Adolescent, puberty, menstrual hygiene and nutrition.
10	Fodoa S.H.S.	Fodoa	Child online safety and Adolescent protection issues.
11	Owusukrom D/A		-Circle of Support
			-Illegal Mining and its effects
			-Use of Weedicides and its effects
			- Adolescent Issues Flashcard (watching of
			pornographic materials (movies and pictures),
			child marriages, teenage pregnancies, nudity,
			stealing, fraudulent acts and many others.
12		Owusukrom	- Water storage and Harvest
			- Gender Analysis
			- Community Assessment
			- Community Organisation
			- Trees and Tree product
			- Natural Resources
			- Forestry and Irrigation
13		Nkawkaw-Zongo	- Child Abuse
			- Child labour & Hawking
			- School dropout
14		Odumasi	- Water storage and Harvest
			- Gender Analysis

			- Community Assessment			
			- Community Organisation			
			- Trees and Tree product			
			- Natural Resources			
			- Forestry and Irrigation			
15		Ekawso	- Water storage and Harvest			
			- Gender Analysis			
			- Community Assessment			
			- Community Organisation			
			- Trees and Tree product			
			- Natural Resources			
			- Forestry and Irrigation			
16		Fodoa	- Water storage and Harvest			
			- Gender Analysis			
			- Community Assessment			
			- Community Organisation			
			- Trees and Tree product			
			- Natural Resources			
			- Forestry and Irrigation			
17		Adensua	- General Sanitation			
			- Accountability of Bore-hole finances			
18		Kwahu Oda	- General Sanitation			
			- Accountability of Bore-hole finances			
19		Wawase	- General Sanitation			
			- Accountability of Bore-hole finances			
20	Media Engagement		Education of the public against the use of sick children			
	(Delight FM)		in seeking alms			
21	St. John's Catholic		-Demonstration on Safe and Unsafe Places in our			
	Primary& J.H.S.		various communities, -Adolescent Protection			
			Issues Flashcard (watching of pornographic			
			materials (movies and pictures), Nudity, Stealing,			
			Early/ Child marriage, Teenage Pregnancy,			
			Fraudulent acts and many others			

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- Spoonful Of Life demonstration (How to overturn life challenges and strive hard to achieve good careers in future 30 Abepotia Presby Primary (Lower Division) 31 Abepotia Presby Primary (Upper Division) 32 Livingstone Preparatory School (Upper Primary & JHS) 33 Opinamang Primary School 34 Spoonful Of Life demonstration (How to overturn life challenges and strive hard to achieve good careers in future -Safe and unsafe places toolkitBoys& Girls role analysis toolkit -Boys& Girls role analysis toolkit -Puberty and Sexual Development Menstrual Hygiene and Nutrition -Adolescent Protection Issues Flashcard (watching of pornographic materials (movies and pictures), Nudity, Stealing, Early/ Child marriage, Teenage Pregnancy, Fraudulent acts				Nudity, Stealing, Early/ Child marriage, Teenage
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32 Livingstone Preparatory School (Upper Primary & JHS) 33 Opinamang Primary School School Adolescent Protection Issues Flashcard (watching of pornographic materials (movies and pictures), Nudity, Stealing, Early/ Child marriage, Teenage Pregnancy, Fraudulent acts		Primary (Upper		-Boys& Girls role analysis toolkit
Preparatory School (Upper Primary & JHS) 33 Opinamang Primary School School School School Adolescent Protection Issues Flashcard (watching of pornographic materials (movies and pictures), Nudity, Stealing, Early/ Child marriage, Teenage Pregnancy, Fraudulent acts		Division)		
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Opinamang Primary School -Adolescent Protection Issues Flashcard (watching of pornographic materials (movies and pictures), Nudity, Stealing, Early/ Child marriage, Teenage Pregnancy, Fraudulent acts		Preparatory School		Menstrual Hygiene and Nutrition
School of pornographic materials (movies and pictures), Nudity, Stealing, Early/ Child marriage, Teenage Pregnancy, Fraudulent acts		(Upper Primary & JHS)		
Nudity, Stealing, Early/ Child marriage, Teenage Pregnancy, Fraudulent acts	33	Opinamang Primary		-Adolescent Protection Issues Flashcard (watching
Pregnancy, Fraudulent acts		School		of pornographic materials (movies and pictures),
				Nudity, Stealing, Early/ Child marriage, Teenage
-Boys& Girls role analysis toolkit				Pregnancy, Fraudulent acts
				-Boys& Girls role analysis toolkit

34	Presby Primary School	-Adolescent Protection Issues Flashcard (watching			
	"C"	of pornographic materials (movies and pictures),			
		Nudity, Stealing, Early/ Child marriage, Teenage			
		Pregnancy, Fraudulent acts			
		-Boys& Girls role analysis toolkit			
		-Puberty, Menstrual Hygiene and Nutrition.			
35	Cluster of Schools (St.	-Adolescent Protection Issues Flashcard (watching			
	John's, Michael,	of pornographic materials (movies and pictures),			
	Anthony, Francis,	Nudity, Stealing, Early/ Child marriage, Teenage			
	Cecilia) JHS.	Pregnancy, Fraudulent acts.			
36	Presby Primary School	-Safe and unsafe places toolkit.			
	A&B	-Boys& Girls role analysis toolkit			
		-Puberty and Sexual Development			
		Menstrual Hygiene and Nutrition.			
37	Opinamang JHS	-Spoonful of Life			
		- Adolescent Protection Issues Flashcard			
		(watching of pornographic materials (movies and			
		pictures), Nudity, Stealing, Early/ Child marriage,			
		Teenage Pregnancy, Fraudulent acts			
38	Presby JHS	- Spoonful of Life			
		- Adolescent Protection Issues Flashcard			
		(watching of pornographic materials (movies and			
		pictures), Nudity, Stealing, Early/ Child marriage,			
		Teenage Pregnancy, Fraudulent acts.			

EXTENSION SERVICES/ COLLABORATIONS WITH OTHER AGENCIES

No.	Name of Institution	Type of Collaborations
1	Business Advisory Centre (BAC)	-Training of a group of Entrepreneurial Women on Management of their business. Total participant was twenty (20). - Provision of 85 Start-up kits for graduate apprentices in the following fields; Beauticians and Hairdressers, Tailors and Dressmakers, Welders, Electricians and Bakers. - NVTI Examinations was held for 148 graduate apprentices in the afore -mentioned fields.
2	Community Water and Sanitation Agency	Community mobilization and sensitization on sanitation at Jamase, Aweregya and Adensua. Drilling and Mechanization of new Boreholes at Monsie, Aweregya and Kwahu Oda from Project Merger. - Community mobilization and sensitization on sanitation and financial Accountability of bore-holes at Adensua, Kwahu Oda and Wawase. - Drilling and Mechanization of new Boreholes at Sitey-Kese, Atwedie and Wisiwisi by CHANGE GHANA (NGO). - Monitory of Bore-holes at Nso Nyame Ye-Kwadua, Odumasua and Koteasi.
3	National Disaster Management Organization (NADMO)	 Management of fires (bush, domestic and industrial) and preventive measures to avoid outbreaks. Climate change and its related issues. Types of Disaster How to manage domestic, industrial and commercial fires Preventive measures for disaster
4	Ghana Education Service	Child Protection Tool Kits
5	Community Watershed Management Planning together with Environmental Protection Agency and Department of Agriculture	 Water Storage and Water Harvesting Management of crops and livestock Gender Analysis Community Assessment Community Organisation Trees and Tree project Natural Resources Forestry Irrigation Transect walks
6	MoFA	Integration of livestock, crops and water with the forest in production of food for the livelihood of farmers while protecting the environment.
7	EPA	Protection of the environment by reducing the use of harmful chemicals, planting trees among others.

JUSTICE ADMINISTRATION

A. Court Work

Cases Handled/Disposed of Family Tribunal

Court	Nature of Case	B/F	New Cases	Total	Disposed Of	Pending	Number of SERs Written
	Maintenance	31	45	73	52	20	
ounal	Paternity	2	1	3	2	1	
Family Tribunal	Custody	14	18	32	27	5	26
Famil	Family Welfare	0	9	9	9	0	
	Care Order						
	Juvenile offender	2	2	4	4	0	
Total		66	77	126	103	26	26

Juvenile Care

During the year under review, the Family Tribunal recorded one ninety one (91) cases on maintenance of Children.

S/N	Nature of Cases	Male	%	Female	%	Total	%
1.	Maintenance of Children	61	67	30	33	91	100
2.	Paternity Care of Children	0	0	1	100	1	100
3.	Custody of Children	15	65.2	8	34.8	23	100
4.	Family Welfare for Children	26	55.3	21	44.7	47	100
TOTAL		102	188.5	60	211.5	162	400

Juvenile Court

The District Magistrate Court during the period, undertook its normal Juvenile Court hearing without any hinderance. New cases of stealing, Assault. Defilement and murder were handled by the court. The table below shows the disposition of the cases.

Court	Nature of Case	B/F	New Cases	Total	Disposed Off	Pending	Number of SERs Written
	Unlawful Entry	0	0	0	0	0	0
	Stealing	0	5	5	5	0	5
Ħ	Assault	0	1	1	1	0	1
Com	Defilement	0	1	1	1	0	1
Juvenile Court	Narcotics	0	0	0	0	0	0
Ju	Murder	0	1	1	1	0	1
	Rape	0	0	0	0	0	0
	Care Order						
	Others (Specify)	0	0	0	0	0	0
Total		0	8	8	8	0	8

Probation Services

During the year under review, the juvenile offenders on probations conducted themselves so well during the supervision and the process is ongoing. The table below shows details of the cases.

C/NI	Name Of	Ge	nder	^	O CC	Length of		E ID (
S/N	Probationer	Male	Female	Age	Offence	Probation in Months	Start Date	End Date
1.	Amoako Samuel	Male		14	Defilement	12	14 th December 2022	14 th December 2023
2.	Emmanuel Kugbo	Male		14	Assault	6	19 th October 2022	19 th March 2023
3.	Margarete Akoto		Female	16	Stealing	6	2 nd November 2022	2 nd April 2023
4.	Kwapong Seth	Male		17	Stealing	6	2 nd November 2022	2 nd April 2023

Child Rights Promotion & Protection- CRPP

CASE WORK WITH FAMILIES

In relation to the table below for the year under review (2022), a total of 209 cases were recorded. With this, 111 of the cases were related to maintenance, 28 of them were custody, related and 70 of them were family welfare related.

SUPERVISION OF DAYCARE CENTRES

Daycare supervision which is undertaken quarterly to inspect the premises, books, accounts, food and nutrition provided for the best interest of the children and to ensure that the children are not exposed to abuse and neglect by the attendants was undertaken and 45 schools were visited.

Registration and Renewal of E.C.D.C

- 1. Total number of centers registered during the year Two (2)
- 2. Renewal of Day Care Centers certificate three (3)

PROFESSIONAL SOCIAL WELFARE SERVICES OFFERED TO VULNERABLE AND DISADVANTAGED CHILDREN

Family Reunification

During the quarter under review, the Department has not recorded any case of missing children.

The table below shows details of the case

NO	NAME OF CHILD	PERSON RECEIVING THE CHILD	TOWN	MUNICIPALITY/ DISTRICT	DATE OF REUNIFICATION
	-	-	-	-	-

COMMUNITY CARE

IDENTIFICATION AND REGISTRATION OF PERSONS WITH DISABILITY

During the year, the Department registered three (3) new Persons living with Disability.

Table: Registered Persons with Disabilities

	Male	%	Female	%	Total	%
PWD's	-	-	3	100	3	100

DISABILITY COMMON FUND

Disability Fund Management Committee

During the year, fifty five (55) persons with disabilities (PWDs) were supported with income generating items.

Table: Persons with Disabilities (PWDs) Supported with income generating items

Item	Total No.	%	Male	%	Female	%
PWDs supported with income generating	55	100	38	69	17	31
items						

LEAP PROGRAMME

During the year under review, payment of Livelihood Empowerment Against Poverty cash grant was undertaken. During the payment, LEAP beneficiaries were educated on why the Government provides the programmes, who qualifies to receive the LEAP, how the families are selected, who receives the money, Payment period and amount beneficiaries are entitle to received, what beneficiaries should do with the money which includes; educating the children, staying healthy and investments.

Table7: LEAP Amount Allocation

Item	Allocation (GH¢)	Actual receipt (GH¢)	No. of Beneficiaries					
			Targ	ets		Actu	al	
Livelihood Empowerment Against	621,720.00	602,339.00	M	F	T	M	F	T
Poverty (LEAP) programme			210	1,248	1,458	113	1,000	1213

NATIONAL HEALTH INSURANCE SCHEME

During the quarter, a total of two hundred and six (206) Leap beneficiaries' cards were renewed with the National Health Insurance (NHIS). This was to enable them to access periodic and timely health care under the scheme

Table 8: LEAP Beneficiaries supported under the NHIS

Item Total No.). %	Male	%	Female	%
No. of LEAP and INDEGENTS 206 Beneficiaries Supported under the NHIS	100	58	28.2	148	71.8

Strategies For Overcoming Constraints And The Way Forward

Major Constraints

The Major constraints the Department faced were:

- Inadequate funds for proposed programmes/activities
- Inadequate office equipment and logistics
- Lack of staff training
- Inadequate skilled staff

Chal	lenges	
CIICII		,

Inadequate funds to enable the Department carry out its activities effectively.
The potential for our success lies in strong commitment on the part of all stakeholders.
Our biggest challenge has been working with illiterate groups and getting them to
form associations and groups to enable them acquire support for the needed
expansion of their respective businesses.

The Way forward

- Training of Staff (capacity building)
- ☐ Adequate funds should be allocated to the Department for effective delivery of our activities
- ☐ Provision of adequate office equipment and logistics

12.0 NATIONAL COMMISSION FOR CIVIC EDUCATION (NCCE)

Planned Activities

Activities	Target Group	Planned	Executed	M	F	Total
Radio Programme	General	112	87	N/A	N/A	N/A
_	Public					
Communities programme	General	40	40	N/A	N/A	N/A
– Dawn & Dusk	Public					
Announcement /						
Broadcast						
Information Centers	General	52	21	N/A	N/A	N/A
programmes	Public					

Churches programmes	Men,	65	46	2402	3435	5837
	Women and					
	Youth					
CSO's programmes	Men,	10	7	326	364	690
	Women and					
	Youth					
Citizenship Week	Men,	32	30	1899	1882	3781
_	Women and					
	Youth					
Civic Education Clubs	Men,	12	10	472	726	1198
	Women and					
	Youth					
Special programme with	Men,	1	1	27	22	49
Ghana National Fire	Women and					
Service	Youth					
Town Hall meeting	Men,	1	1	87	52	139
	Women and					
	Youth					
	TOTAL	325	243	5,213	6,481	11,694

Planned activities, Actual activities executed and target groups are depicted on the above table. The outfit was satisfied with its modest achievement, it was able to achieve that through the assistance and support of Radio Stations and Information Centers in the municipality.

Radio Programme

S/N	Name of FM / Radio Station	Name of slot or time of Broadcast	Coverage Area of FM Station	Issues Discussed	Resource Persons
1	Life FM 98.7mHz	Time with	9 Regions in		Owusu-Adjei
		NCCE	Ghana – ER, CR,	Sim Vac	Francis
		9:00am-9:30am	AR, BA, GAR, VR	n (cci	Solomon Afrifa
2	Agoo FM 96.9mHz	Na Wokaa no	9 Regions in	Card cinatio	Owusu-Adjei
		sen	Ghana – ER, CR,	d r tio	Francis
		5:30pm-6:00pm	AR, BA, GAR, VR	Sim Card re-reg Vaccination and	Alex Asante
3	Delight FM 99.3mHz	Morning Show	9 Regions in	eg nd	Owusu-Adjei
		8:00am-8:30am	Ghana – ER, CR,	ist: Su	Francis
			AR, BA, GAR, VR	rat ısta	
4	Obuoba FM 91.7mHz	Amansan	9 Regions in	re-registration on and Sustaini	Owusu-Adjei
		Nkyerekyere	Ghana – ER, CR,	ı ex	Francis
		1:00pm-2:00pm	AR, BA, GAR, VR	exercise, ng our de	
5	Okwahu FM 95.3mHz	8:00am-8:30am	9 Regions in	ciso ır o	Owusu-Adjei
			Ghana – ER, CR,	e, (len	Francis
			AR, BA, GAR, VR	istration exercise, Covid-19 Sustaining our democracy.	
6	Republic FM	8:00am-8:30am	9 Regions in	id-	Owusu-Adjei
	97.5mHz		Ghana – ER, CR,	.19 cy.	Francis
			AR, BA, GAR, VR		

Listeners of Life FM 98.7, Agoo FM 96.9, Delight FM 99.3, Obuoba FM 91.7, Okwahu FM 96.3 and Republic FM 97.5 were not left out as the office continued with its radio programmes at the six media outlets. The Regions covered include; Eastern, Ashanti, Greater Accra, Volta, Oti, Ahafo, Bono, Bono East, and Central Region.

INFORMATION CENTERS PROGRAMMES

Number of Community Visited	Male	Female	Total
21	N/A	N/A	N/A

The office visited twenty-one (21) Community Information Centers to educate the citizens on Sim Card re-registration exercise, Covid-19 Vaccination and Sustaining our democracy.

FAITH BASED ORGANISATION - FBO'S

Number of Churches Visited	Male	Female	Total	
46	2402	3435	5837	

The office visited forty-six (46) Churches to create awareness on the Sim Card re-registration exercise, Covid-19 Vaccination and Sustaining our democracy. The congregation was urged to participate in the sim Card re-registration exercise and the Covid-19 Vaccination.

CIVIL SOCIETY ORGANISATION - CSO'S

Number of Society Visited	Male	Female	Total	
7	326	364	690	

The Municipal Office visited Seven (7) civil society organizations in the municipality to create awareness on the Sim Card re-registration exercise, Covid-19 Vaccination and Sustaining our democracy.

COMMUNITY PROGRAMMES (DAWN & DUSK)

Number of Programmes	Male		Total
40	N/A	N/A	N/A

The citizens in the Kwahu West Municipal were sensitize on the Sim Card re-registration exercise. To create the awareness and enable more citizens to re-register their sim cards before the deadline.

CITIZENSHIP WEEK

Number of meeting	Male	Female	Total	
30	1899	1882	3781	

The Office visited Thirty (30) Junior High Schools in the Municipality to educate the students on sustaining our democracy; the role of the child.

CIVIC EDUCATION CLUBS

Number of Visit	Male	Female	Total	
10	472	726	1198	

The Office visited Ten (10) Civic Education Clubs to revive the clubs.

SPECIAL PROGRAMME WITH GHANA NATIONAL FIRE SERVICE

Number of Programmes	Male	Female	Total	
1	27	22	49	

The Office visited the Ghana National Fire Service at Kwahu-West municipal to create the awareness on the Right to Information Act 2019 (ACT 989).

In-House Capacity Building And Zoom Meetings

On 15th July, 2022 Phase II of Sim Card re-registration and citizenship week was presented by the Municipal Director of Kwahu-West NCCE with the staff and National Service Person. In addition, on the 23rd September, 2022 the Right to Information Act 2019 (ACT 989) was presented by the Assistant Director of Kwahu-West NCCE with the staff and National Service Person. Other Zoom meetings were also held.

13.0 ROADS DEPARTMENT

Goal 2: Safeguard the natural environment and ensure a resilient built environment.

Programme 4: Infrastructure Delivery and Management Sub-Programme 2: Urban Roads and Transport Services

Indicator	Indicator Definition	Indicator Type	Baseline(2021)	2022	Disaggreg ation	Monitoring Frequency	Responsibility
Asphalt 8.7%	58 km	Good	27% (77km)	40.1%	TOTAL 666.44	Monthly	MRD,DUR,MRH
Paver Blocks 0.1%	0.75 km	Good				Monthly	MRH,MRD, DFR
Surfaced Dressed 9%	60 km	Good		40.3%	Urban Roads	,	
Gravel 1.2%	8 km	Good			268.57 km		
Dirt 81%	539.69km	Bad					

ROADS DEPARTMENT

2022 PERFORMANCE OF CORE INDICATORS AT THE MUNICIPAL LEVEL

14.0 NATIONAL BOARD FOR SMALL SCALE INDUSTRIES (NBSSI)-BUSINESS ADVISORY CENTER

Activities Planned For The Year

No.	ACTIVITY	OBJECTIVES	TARGET GROUP	VENUE	NO. OF PARTS.	FUNDING SOURCE	REMAR KS
1	Business Counselling	Monitoring and Evaluation	MSMEs	Municipal Wide	200	BAC	
2	Kaizen OJT Training	Train 15 MSMEs on different concepts of Kaizen	MSMEs	Municipal Wide	15	GEA, Clients	
3	Management Training in Records keeping	Train 40 MSMEs in Records keeping	MSMEs	Nkawkaw	160	GEA, Clients	
4	Technical training in Fashion and Designing	Train 30 apprentices in pattern and Drafting	Tailors and Dressmakers (Apprentices)	Nkawkaw	160	GEA, Clients	
5	Technical training in Beauty Therapy	Train 20 apprentices in Hair cutting	Hairdressers (Apprentices)	Nkawkaw	20	GEA, Clients	
6	Regulatory Requirement Training	Organize Regulatory Requirement Training for manufacturing MSMEs	Manufacturing Company	Nkawkaw	20	GEA, Clients	

7	Study Tour	Study Tour	Tailors and Dressmakers	Nkawkaw	20	GEA, Clients	
8	Mentoring and Coaching	Hand holding/mentoring/field activities/coaching	ICE Beneficiaries	Nkawkaw	30	GEA	
9	NVTI Proficiency Examination	Organize NVTI Proficiency Examination for Graduate Apprentices	Graduate Apprentices	Municipal Wide	100	GEA, Apprentices	
10	Business Formalization (FDA)	Facilitate the registration of MSMEs with FDA	MSMEs	Nkawkaw	5	GEA	

ACTIVITIES IMPLEMENTED FOR THE YEAR Training

DATE	ACTIVITY	OBJECTIVES	TARGET GROUP	VENUE	NO	. OF PA	RTS.	FUNDING SOURCE	REMARKS
					М	F	T		
16/01/22 – 04/03/22	Baseline Survey	Conduct Baseline Survey	MSMEs	Municipal wide	87	58	145	GEA	
28/01/22 – 18/02/22	Mentoring and Coaching	Hand holding /mentoring/field activities/coaching	ICE Beneficiaries	Kwadisco Hotel	14	12	26	GEA	
27/01/22	Monitoring by REP Team	Monitoring and Evaluation	REDF Beneficiaries	Nkawkaw	18	35	53	REP	
02/02/22 - 20/10/22	Access to Credit (REDF)	Facilitate access to credit for MSMEs	MSMEs	Nkawkaw	59	128	187	REP, PFI	
06/02/22 - 07/02/22	Kaizen Training (Introduction to 5S activities)	Train 15 MSMEs on different concepts of Kaizen	MSMEs	Nkawkaw	10	32	42	GEA	
08/02/22 - 01/12/22	Business Counselling	Monitoring and Evaluation	MSMEs	Nkawkaw	23	27	50	BAC	
08/02/22 – 12/11/22	CAPBuSS Recovery Exercise	Conduct CAPBuSS Recovery Exercise	MSMEs	Nkawkaw	348	457	805	BAC	

09/02/22	Management Training in Records Keeping	Train MSMEs in Records keeping	Hairdressers	Nkawkaw	-	21	21	BAC, Clients	
17/02/22	Monitoring by MCF M&E Officer	Monitoring and Evaluation	ICE, MBA Beneficiaries	Municipal wide	3	2	5	GEA	
21/02/22 - 02/12/22	Outcome - Monitoring by District Coordinator	Monitoring and Evaluation	ICE, MBA, A2E Beneficiaries		96	430	526	BAC	
14/03/22 - 31/03/22	Technical training in Beauty Therapy	Train 20 apprentices in Hair cutting	Hairdressers (Apprentices)	Nkawkaw	0	27	27	BAC, Clients	
14/03/22 - 31/03/22	Technical training in Fashion and Design	Train 20 apprentices in Pattern and Drafting	Tailors and Dressmakers (Apprentices)	Nkawkaw	16	105	121	BAC, Clients	
17/03/22	Management Training in Records Keeping	Train MSMEs in Records keeping	Tailors and Dressmakers	Nkawkaw	3	19	22	BAC, Clients	
18/03/22	Study Tour	Study Tour	Tailors and Dressmakers	Nkawkaw	4	12	16	BAC, Clients	
19/03/22	Regulatory Requirements Training	Organize Regulatory Requirement Training for manufacturing MSMEs	Manufacturing MSMEs	Nkawkaw	7	5	12	BAC, Clients	

30/03/22 – 27/04/22	E Commerce	Support MSMEs to register electronic payment platform	MSMEs	Municipal wide	36	68	104	GEA, MTN	
21/04/22	Mentoring and Coaching	Hand holding /mentoring/field activities/coaching	MBA Beneficiaries	SDA Church, Nkawkaw Achiase	0	75	75	GEA	
13/04/22 – 21/04/22	Digital Marketing	Train MSMEs in Digital Marketing	MSMEs	Nkawkaw	0	50	50	Eastern Techub	
30/03/22	Management Training in Financial Management	Train MSMEs in Financial Management	MSMEs	Nkawkaw	3	15	18	BAC, Clients	
11/04/22 – 18/08/22	NVTI Proficiency Examination	Facilitate NVTI Proficiency Examination	Graduate Apprentices	Municipal wide	13	142	155	GEA	
17/03/22	Business Formalization (FDA)	Facilitate the registration of Clients products with FDA	MSMEs	Nkawkaw	2	6	8	GEA	
20/06/22	Presentation of Start-up kits	Distribution of Start-up kits	Graduate Apprentices	Nkawkaw	11	77	88	GEA	
18/01/22 - 02/12/22	Business Formalization	Facilitate formalization of MSMEs	MSMEs	Municipal	23	35	58	Clients	
10/11/22	General Business management training	Improve the managerial skills of MSMEs	MSMEs	KWMA Hall	8	11	19	BAC	

04/10/22 – 20/10/22	Sensitization on GJSP	Awareness creation	General populace	Municipal wide	12	43	55	GEA	
01/10/22 – 12/12/22	Kaizen OJT	Improve productivity	MSME	Amanfrom	1	0	1	BAC	On going
08/12/22	Access to grant	Facilitate access to grant for MSMEs	MSMEs	Municipal wide	3	6	9	REP, Mastercard Foundation	

Please give reasons for non-implementation of any planned program

Advisory, Counselling and Extension Services

SERVICE AREAS	NO. OF SESSIONS	MALE	FEMALE	TOTAL
Financial Assistance	13	87	155	242
Business Start-up	0	0	0	0
Registration with RGD	17	38	87	125
Registration with NBSSI	26	101	140	241
Registration with GSA/FDA	5	7	18	25
Marketing of Products	0	0	0	0
Training Programs	2	2	14	16
Others (Please specify)	0	0	0	0

FACILITATING MSME ACCESS TO CREDIT

During the period under review, at total of 196 persons/client made up of 62 males and 134 females were assisted to access credit totaling $GH \not\in 557,000.00$

The table below provides details of MSE access to credit.

DESCRIPTION/ITEM	В	NO OF BENEFICIARIES			UNT GRANTED(¢)			
	M	F	TOTAL	M	F	TOTAL		
REDF	59	124	183	938,000. 00	1,063,800. 00	2,001,800. 00		
Marching Grant	1	4	5	18,000.0 0	63,000.00	81,000.00		
MP's Common Fund								
GEA YAW Grant	2	2	4	4,000. 00	4,000.00	8,000.00		
Others (PFI owns funds)	-	4	4	-	68,000.00	68,000.00		
Total	62	134	196	960,000. 00	1,198,800. 00	2,158,800. 00		

FINANCES

Imprest Received:

NO.	MONTH	INSTITUTION				
				IN KIN	ID	
			CASH (GH¢)	EQUIPMENT	COST (GH¢)	TOTAL (GH¢)
1.	Jan – Dec	NBSSI	1,285.12			
2.						
3.						
Total			1,285.12			

Training Funds Received from other Projects/Programmes/Institutions and Persons

E.g. REP, Municipal and District Assemblies, MP's Common Fund, JICA, NGOs, etc. Please, state the exact amount received for programs during the period

NO.	ORGANIZATION	AMOUNT RELEASED TO THE BAC FOR PROGRAMS (GH¢)
1.	REP	14,810.00
2	GOG	
3	JICA	
4.	MMDAs	
5.	MCF/YAW	
4	GIZ	
	Total	14,810.00

Funds Generated Internally

NO.	TYPE OF ACTIVITY	AMOUNT GENERATED
1.	Commitment Fees	
2.	GEA Clients' Registration	1,100.00
3.	GSA Recommendation Letters	
4.	GEA Clients Renewal	1,950.00
5.	Others (RGD Registration)	180.00
	Total	3,230.00

NETWORKING/ COLLABORATION WITH OTHER INSTITUTIONS

STATE the efforts that the BAC is making to network with partner institutions, projects and programmes. Give detailed explanation on the nature of any on-going collaborations between the BAC and each partner institution/ projects/programmes

NAME OF PARTNER INSTITUTION	NATURE OF COLLABORATION
Environmental Protection Agency (EPA)	Regulatory Requirement Training
MTN	E Commerce platform
Eastern Tech hub	Digital marketing

CHALLENGES

- Late release of funds for training and recurrent expenditure
- Broken down vehicle
- Inadequate office accommodation

RECOMMENDATION

- Funds should be released on time
- Vehicle should be repaired for monitoring purposes
- Spacious office accommodation should be provided

15.0 STATISTICS DEPARTMENT

COLLATION OF SDGS ADMINISTRATIVE DATA

Administrative data have been collated from all departments and agencies to measure how well the municipality is progressing in meeting SDGS targets.

Completion by section and year

completion by section and year								
	2015	2016	2017	2018	2019	2020	2021	Total
Agriculture	91%	91%	91%	91%	91%	91%	91%	91%
Electricity	0%	100%	100%	100%	100%	100%	100%	86%
Education	64%	63%	63%	63%	64%	64%	45%	61%
Highways	73%	73%	73%	73%	73%	83%	80%	76%
crime	9%	8%	8%	8%	8%	8%	8%	8%
Road accidents	38%	38%	38%	38%	38%	38%	38%	38%
Improved sanitation	81%	81%	81%	81%	81%	81%	81%	81%
Death	0%	0%	0%	0%	0%	32%	29%	9%
Births	0%	0%	0%	0%	0%	63%	59%	0%
Local economic								
development	60%	60%	60%	68%	68%	68%	68%	64%
Health	38%	38%	38%	39%	47%	47%	46%	42%
Water	75%	75%	75%	100%	100%	100%	100%	89%
Forestry	60%	60%	60%	80%	60%	80%	57%	0%
CSWA	14%	10%	10%	14%	10%	17%	48%	17%
Assembly								
revenue	63%	63%	56%	63%	81%	81%	81%	70%
SDGs Budget					36%	45%	39%	40%

16.0 TRANSPORT UNIT

Official Vehicles Of The Assembly

As at 31st December, 2022, the Assembly had a total of Sixteen (16) official vehicles and eighteen (18) motorbikes consisting Central Administration, Agric, Information Service Department sand Trade and Industry (Rural Enterprise Programme-Business Advisory Centre) and the Roads Department.

Out of the Sixteen (16) Official Vehicles, Three (3) were broken down and repairs works being carry out in Kumasi and Accra. The remaining Thirteen (13) were being used for various official assignment.

17.0 NATIONAL DISASTER MANAGEMENT ORGANISATION

PERFORMANCE OF CORE INDICATORS AT THE MUNICIPAL LEVEL

NUMBER OF BY DISASTI	F COMMUNITIES AFFECTED ER	BASELINE (2020)	TARGET 2022	ACTUAL 2022
i.	BUSHFIRE	1	MUNICIPAL WIDE	-
ii.	FLOODS	2	10	1
iii.	RAINSTORMS/WINDSTORMS	1	MUNICIPAL WIDE	1
iv.	DOMESTIC FIRES	3	MUNICIPAL WIDE	3
V.	INDUSTRIAL FIRES	5	MUNICIPAL WIDE	2
vi.	ACCIDENTS	-	MUNICIPAL WIDE	2

18.0 <u>COMPREHENSIVE STAFF LIST</u>

CENTRAL ADMINISTRATION AND DEPARTMENTAL STAFF PROFILE FOR THE YEAR, 2023

18.1 MECHANIZED STAFF NOMINAL ROLL-2023

KWAHU WEST MUNICIPAL ASSEMBLY STAFF LIST- (MAIN ADMINISTRATION AND DECENTRALIZED DEPARTMENTS)

			CENT	RAL ADMINISTRATION			
S/N	NAME	GENDER	STAFF ID	CURRENT GRADE	1 ST APP. DATE		
CEN	CENTRAL ADMINISTRATION						
1	Peter Kwabla Tetteh	Male	73111	Co-ordinating Director	01-08-99		
2	Adams Nuhu Memunatu	Female	701112	Deputy Director	29-10-08		
3	Clement Addae	Male	711298	Asst. Director I			
4	Russel Adottey Acquaye	Male	1228661	Asst. Director I	04-10-17		
5	Ampoh Fred Yao	Male	981748	Asst. Director IIA	09-09-14		
6	Emmanuel Otchere Nyarko	Male	1330512	Asst. Director IIB	06-11-19		
7	Janet Agyeiwaa Asare-Gyebi	Female	1405059	Asst. Director IIB	02-11-20		
8	Gray Ntiamoah Asare	Male	1408450	Asst. Director IIB	10-12-20		
9	Evelyn Serwaa	Female	1498005	Asst. Director IIB	11-Jan-22		
10	Martha Afua Osorade	Female	1492437	Asst. Director IIB	13-Jan-22		
11	Millicent Ayerkie Nartey	Female	1497999	Asst. Director IIB	31-01-22		
12	Harriet Donkor Lelabi	Female	1505202	Asst. Director IIB	14-02-22		
13	Dorcas Asiedu	Male	748129	Asst. Director IIB	1-04-09		
BUD	GET						
1	Bright Bosompem	Male	839501	Senior Budget Analyst	15-08-11		
2	Hamidu Mohammed	Male	925453	Budget Analyst	28-11-12		
3	Evelyn Akyeampomaa Addo	Female	1323744	Assistant Budget Analyst	10-10-19		
4	Abdul Salam Karim	Male	1340607	Assistant Budget Analyst	16-12-19		
5	Christian Ato Mensah	Male	1405483	Assistant Budget Analyst	23-11-20		
6	Agyei Bismark Nyame	Male	1505874	Assistant Budget Analyst	03-03-22		
7	Sheila Tetteh-Quarshie	Female	1505306	Assistant Budget Analyst	02-02-22		
8	Diana Narh	Female	1520584	Assistant Budget Analyst	19-04-22		
9	Mensah Godfred	Male	1494705	Assistant Budget Officer	11-01-22		
10							
PLA	NNING					•	
1	Boateng Felix Adom	Male	612338	Principal Planning Officer	06-12-06		
2	Paulina Awetua Agaah	Female	914149	Senior Devt. Planning Officer	11-01-12		
3	Isaac Aninagyei	Male	1493054	Asst. Devt. Planning Officer	10-Jan-22		
4	Yidana Joseph Kofi	Male	1506837	Asst. Devt. Planning Officer			
AUD	IT	•				•	
1	Alhaji Shaibu Adam	Male	80280	Principal Internal Auditor	01-12-92		
2	Bashiru Mohammed	Male	881674	Senior Internal Auditor	12-12-11		

4 Odoi Pual Male 1496605 Asst. Internal Auditor 3 5 Janet Adjeiwaa Owiredu Female 13373 Asst. Internal Trainee MIS 1 Asman Julius Atua Male 1265110 Asst. Programmer 1 PROCUREMENT / STORES	9-06-18									
5 Janet Adjeiwaa Owiredu Female 13373 Asst. Internal Trainee MIS 1 Asman Julius Atua Male 1265110 Asst. Programmer 1 PROCUREMENT / STORES										
MIS 1 Asman Julius Atua Male 1265110 Asst. Programmer 1 PROCUREMENT / STORES	9-06-18									
1 Asman Julius Atua Male 1265110 Asst. Programmer 1 PROCUREMENT / STORES	9-06-18									
1 Asman Julius Atua Male 1265110 Asst. Programmer 1 PROCUREMENT / STORES	9-06-18									
PROCUREMENT / STORES	3-00-10									
	PROCUREMENT / STORES									
1 Arthur Emmanuel Awusi Male 925280 Principal Procurement Asst. 1	5-10-12									
	04-11-20									
	9-02-22									
4 Gladys Naa Okailey Otoo Female 1492254 Procurement Assistant 1	0-01-22									
5 Puplampu Joyce Female 905661 Principal Storekeeper 1	2-11-12									
EXECUTIVE CLASS	1 00 00									
	01-03-89									
	1-Jan-22									
	02-02-22									
4 Frimpong Portia Female Senior Executive Officer 1	4-11-22									
RECORDS										
	01-06-04									
	05-01-10									
2 Charlotte Applair 1 chare 055405 Records Supervisor	3 01 10									
RADIO OPERATOR										
	01-06-11									
SECRETARIAL										
	01-04-08									
	01-06-05									
	01-08-12									
7	0-01-13									
5 Oforiwaa Rebecca Female 1536187 Stenographer GD II 0	08-07-22									
DDWEDG										
DRIVERS 1 Ntim Erasmus Male 563535 Yard Foreman 1	6-05-05									
	01-01-06									
I b	01-01-06									
	01-10-06									
	22-05-18									
	2 03 10									
	6 Samule Amota Acheampong Male 153/238 Driver Gd. III									
6 Samule Amofa Acheampong Male 1537238 Driver Gd. III										
6 Samule Amofa Acheampong Male 1537238 Driver Gd. III CITY GUARDS	01-01-07									
6 Samule Amofa Acheampong Male 1537238 Driver Gd. III CITY GUARDS 1 Odame Bright Ansong Male 720100 Chief Metro Guard 0	01-01-07 4-07-22									
6 Samule Amofa Acheampong Male 1537238 Driver Gd. III CITY GUARDS 1 Odame Bright Ansong Male 720100 Chief Metro Guard 0										
6 Samule Amofa Acheampong Male 1537238 Driver Gd. III CITY GUARDS 1 Odame Bright Ansong Male 720100 Chief Metro Guard 0 2 Agyekum Daniel Male 1536205 Asst. Security Officer 1 REVENUE	4-07-22									
6 Samule Amofa Acheampong Male 1537238 Driver Gd. III CITY GUARDS 1 Odame Bright Ansong Male 720100 Chief Metro Guard 0 2 Agyekum Daniel Male 1536205 Asst. Security Officer 1 REVENUE 1 Wepeba Joseph Male 61884 Revenue Superintendent 0										

3	Gifty Osei Amisah	Female	748672	Revenue Supt	03-01-10
4	Tijani Mohammed	Male	704643	Revenue Supt	01-07-08
5	Kissiwaa Leticia Bamfo	Female	641268	Higher Revenue Inspector	01-11-06
6	Patience Adwoa Dansoa	Female	641275	Higher Revenue Inspector	01-11-06
7	Yaw Asante	Male	667532	Higher Revenue Inspector	01-11-07
8	Rosemary Twum	Female	60694	Higher Revenue Inspector	15-02-01
9	Edith Wiafe	Female	697417		
10	Comfort Nyamekye	Female	839520	Higher Revenue Inspector	01-12-09
11	Tetteh Isaac	Female	718737	Higher Revenue Inspector	01-08-08
12	Seth Akurang Ohene	Male	918187	Revenue Inspector	01-01-13
13	Asante Samuel Kwabena	Male	712862	Revenue Collector	01-03-09
AUX	IILIARY				
1	Boakye Amos	Male	896327	Asst. Chief Messenger	01-08-12
2	Grushie Fontera	Male	70455	Headman Watchmen	07-07-00
3	Baworo Confience	Male	636474	Headman Watchmen-Day	01-01-05
4	Ziem Comfort	Female	68534	Head Conserv/San/Refuse	01-04-87
5	Peteo Guza	Male	76334	Head Conserv/San/Refuse	01-12-98
6	Kuntiero Mary	Female	686041	Head Conserv/San/Refuse	01-11-05
7	Ofori Elizabeth	Female	129474	Head Sanitary Labourer	01-09-82
8	Naara Olivia	Female	641265	Head Sanitary Labourer	01-11-05
9	Aniba Akatsa	Female	754055	Head Sanitary Labourer	01-05-07
10	Akalare Charles	Male	136563	Watchmen-Night	01-11-02
11	Sapak Aziria Yinwonti	Female	1537137	Labourer	14-06-22

KWAHU WEST MUNICIPAL ASSEMBLY, NKAWKAW HUMAN RESOURCE MANAGEMENT DEPARTMENT

	HUM	HUMAN RESOURCE MANAGEMENT DEPT. (HRMD)								
	S/N	NAME	GENDER	STAFF ID	CURRENT GRADE	1 ST APP. DATE				
ĺ	1	Vivian Alampe Adam	Female	821476	Snr. Human Res. Manager	01-11-1				
	2	Osman Olando Hawa	Female	599878	Human Res. Manager	18-09-0				
ĺ	3	Adongo Gifty	Female	1405091	Asst. Human Res. Manager	04-11-2				

KWAHU WEST MUNICIPAL ASSEMBLY, NKAWKAW STATISTICAL SERVICE DEPARTMENT

STATISTICAL SERVICE								
S/N	NAME	GENDER	STAFF ID	CURRENT GRADE	1ST APP. DATE			
1	Kyei Yaw	Male	758141	Asst. Chief Technical Officer	01-02-0			
2	Bosou Foli	Male	1261547	Assistant Statistician	06-06-1			

<u>KWAHU WEST MUNICIPAL ASSEMBLY, NKAWKAW</u> <u>WORKS DEPARTMENT</u>

WOI	WORKS DEPARTMENT								
S/N	NAME	GENDER	STAFF ID	CURRENT GRADE	1 ST APP. DATE				
1	Odjidja Richard Nii	Male	693990	Engineer	10-01-08				
2	Amankwah Frederick Adu	Male	1445690	Asst. Engineer	15-04-2				
3	Amewugah Francis	Male		Asst. Engineer	15-06-22				
4	Prince Paintsil	Male	1536249	Asst. Quantity Engineer	01-08-2				
5	Ahenkan Enoch Kesse	Male	1405547	Technician Engineer	23-11-2				
6	Boare Solomon Ba-Palemyam	Male	66759	Chf Technical Officer	02-05-0				
7	Sarfo Peter	Male	62592	Prin. Technical Officer	01-09-9				
8	Richard Vuvor Heat	Male	57357	Chief Technical Assistant	07-10-0				
9	Sarpong Eugene	Male	915933	Technical Officer Gd I	01-01-1				
10	Agyapong Noah Kwame	Male	59179	Junior Foreman	15-03-0				

KWAHU WEST MUNICIPAL ASSEMBLY, NKAWKAW <u>DEPARTMENT OF ROADS</u>

URBAN ROADS								
S/N	NAME	GENDER	STAFF ID	CURRENT GRADE	1 ST APP. DATE			
1	Okyere Daniel	Male	636240	Principal Engineer	01-06			
2	Bortey Justice	Male	18990	Prin. Technician Engr	01-09			
3	Nyarko Richard Owusu	Male	516880	Prin. Works Superintendent	15-02			

<u>KWAHU WEST MUNICIPAL ASSEMBLY, NKAWKAW</u> <u>ENVIRONMENTAL HEALTH & SANITATION</u>

S/N	NAME	GENDER	STAFF ID	CURRENT GRADE	1 ST API DATE
1	Krampah Joseph	Male	134339	Env. Health Analyst	01-0
2	Agyeman-Duah Theophilus	Male	913732	Snr. Public Health Engineer	04-0
3	Quarshie Bernard Atsu	Male	1408445	Asst. Public Health Engineer	23-1
4	Kemetse Cecilia	Female	689709	Asst. Public Health Engineer	02-0
5	Yirenkyiwa Mary Koblan	Female	119615	Chief Environ Health Asst.	05-0
6	Bright Asiedu	Male	54337	Chief Environ Health Asst.	01-0
7	Kwame Jonas Dordoye	Male	76789	Chief Environ Health Asst.	01-0
8	Kod-Mensah Linda	Female	630181	Asst. Chf Environ Asst.	17-1
9	Agbeka Edmund	Male	544044	Asst Chf Environ Asst	01-0
10	Baidoo Daniel Aduampong	Male	129953	Asst. Chief Env. Health Assistant	01-0
11	Adza Pearl Dziedzorm	Female	682577	Prin. Environ. Health Assistant	02-0
12	Okyere Isaac	Male	737023	Prin. Environ. Health Assistant	01-1
13	Shardey Andrews Kwame	Male	862248	Senior Environ Health Asst	01-0
14	Dawda Farouk	Male	764970	Snr. Environmental Health Asst	04-1
15	Ansah Gifty	Female	1263139	Environmental Health Asst	19-0
16	Ahiatsi Millicent	Female	1374739	Environmental Health Asst	28-0
17	Bediako Barbara Mirekua	Female	1396875	Environmental Health Asst	16-0
18	Asare James	Male	1394747	Environmental Health Asst	21-0
19	Quarshie Theodora	Female	1497928	Environmental Health Asst	31-0
SECI	RETARIAL				
1	Bodza Selina	Female	63275	Stenographer GD II	01-0

<u>KWAHU WEST MUNICIPAL ASSEMBLY, NKAWKAW</u> <u>AGRIC DEPARTMENT</u>

AGR	IC DEPARTMENT				
S/N	NAME	GENDER	STAFF ID	CURRENT GRADE	1 ST APP. DATE
1	Francis Dogbese	Male	716725	Snr Agric Officer	16-03-09
				Asst. Chief Animal Prod.	
2	Gyem-Amoako Samuel	Male	600755	Off	01-02-90
3	Dorho Susana Kafui	Female	613452	Snr. Animal Prod. Officer	16-10-06
4	Kazigah John	Male	676954	Animal Prod. Officer	16-01-12
5	Asante Isaac Tweneboah	Male	768251	Prin. Agric Officer	15-07-10
6	Apori Eric Yeboah	Male	60338	Snr. Agric Officer	01-03-02

7	Owusu Maxwell Boateng	Male	613433	Snr. Agric Officer	16-10-06
8	Benjamin Missah-Asihene	Male	1309242	Assist. Agric Officer	15-04-19
9	Gyan Agnes	Female	60385	Chf Technical Officer	01-03-02
10	Saforo Frederick Koranteng	Male	60344	Chf Technical Officer	01-03-02
11	Nusiator Francis	Male	600774	Snr. Technical Officer	26-06-06
12	Emmanuel Kwofie Cronze	Male	1304652	Production Officer	17-04-19
				Agricultural Extension	
13	Agbeko Alfred	Male	1191590	Agent	16-04-19
14	Derrick Quarshie	Male	1542286	Assistant Production Officer	18-08-22
15	Boatemaah Mavis	Female	631856	Prin. Technical Asst.	02-05-06
16	Offei Alex	Male	64516	Asst. Chf Technical Off	02-05-01
17	Amanor Peter Amponsah	Male	631866	Prin. Technical Asst.	02-05-06
18	Appiah Bismark	Male	631870	Prin. Technical Asst.	02-05-06
19	Nyarkum William Adomako	Male	806993	Technical Officer Gd I	15-07-10
	Amponsah Charles	Male	845394	Technical Officer	22-04-19
AUX	ILIARY				
1	Yaaba Samuel	Male	805542	Head Watchmen-Day	01-05-10
2	Akambanga Robert	Male	911875	Head Watchmen-Night	01-01-12

KWAHU WEST MUNICIPAL ASSEMBLY, NKAWKAW PHYSICAL PLANNING DEPARTMENT

S/N	NAME	GENDER	STAFF ID	CURRENT GRADE	1 ST APP. DATE	F
1	Polley Samuel	Male	841100	Senior Town Planning Officer	01-Aug-11	
	Ashong Jonathan Nii					
2	Laryea	Male	136313	Snr. Technical Officer	16-12-02	
3	Kwatia Oppong	Male	691145	Technical Officer Gd II	02-07-08	
4	Okyere Ernest Ofori	Male	701795	Technical Officer Gd I	19-12-08	
PAR	KS AND GARDENS		T			
1	Akoto Darlington Yao	Male	763720	Senior Technical Assistant	01/02/10	
2	Nkansah Maxwell	Male	900599	Senior Technical Assistant	01/07/12	
3	Amoah Vivian	Female	900569	Senior Technical Assistant	01/07/12	
4	Alex Frimpong	Male	1536731	Gardener	14/06/2022	
SEC:	RETARIAL					

KWAHU WEST MUNICIPAL ASSEMBLY, NKAWKAW SOCIAL PROTECTION & COMM. DEVT.

			SOCIAL PF	ROTECTION & COMM. DEV	т.
S/N	NAME	GENDER	STAFF ID	CURRENT GRADE	1 ST APP. DATE
1	Akoto Joseph	Male	913936	Snr. Social Dev. Officer	16-09-12
2	Gyampoh Juliana	Female	885271	Asst. Social Dev. Officer	01-11-21
3	Ameyaw Kwabena	Male	720780	Principal Social Dev. Asst.	24-10-08
4	Feyi Victor Kwame	Male	928381	Snr. Social Dev. Officer	01-11-12
5	Sarpong Maxwell	Male	914938	Prin. Social Dev. Officer	01-11-12
6	Obeng Isaac Berko	Male	922513	Social Dev. Officer	01-03-13
7	Osaah Precious	Female	926811	Social Dev. Officer	01-10-13
8	Darkoa Abigail	Female	919302	Snr. Social Dev. Officer	01-12-12
9	Addo Elizabeth	Female	922497	Senior Social Dev. Asst.	01-03-13
10	Osei Douglas Kofi	Male	788601	Senior Social Dev. Asst.	01-12-10
11	Kwaku Darko	Male	1497889	Asst. Social Dev. Officer	01-02-22

CASUAL STAFF

IGF S	STAFF				
NO.	APP.	NAME	SEX	STAFF ID	CURRENT GRA
	DATE				
1	10/07/07	Anyetei Forster	Male	IGF-New-282	Court Clerk II
2	01/03/10	Azeengo Dominic	Male	IGF-New-143	Watchmen-Night
3	15/03/10	Ibrahim Kwaku	Male	IGF-New-124	Watchmen-Night
4	01/04/10	Osei Agyapong	Male	IGF-New-135	Metro Guard
5	01/04/10	Nutsukpli Eric Kwasi	Male	IGF-New-116	Metro Guard
6	01/04/10	Aklikah Lawson John	Male	IGF-New-118	Metro Guard
7	01/04/10	Ampadu Isaac	Male	IGF-New-120	Metro Guard
8	03/05/10	Asare Bennet	Male	IGF-New-121	Metro Guard
9	03/05/10	Ofosu Sarah Twumasi	Female	IGF-New-127	Metro Guard
10	03/05/10	Nyakotey David Djaba	Male	IGF-New-136	Metro Guard
11	03/05/10	Twumasi Collins	Male	IGF-New-134	Metro Guard
12	01/09/12	Ayeh Georgina	Female	IGF-New-139	Accounts Officer
13	11/04/13	Frimpong Isaac Righteous	Male	IGF-New-122	Zonal Council Sec
14	02/05/13	Owadie Angela Asiedua	Female	IGF-New-148	Zonal Council Sec
15	29/11/13	Affa Emmanuel	Male	IGF-New-141	Watchmen-Night
16	17/10/18	Ninsin Samuel	Male	LGS-New-375	Info. Asst.
17	01/04/19	Faustina Okyere	Female	LGS-New-386	Sanitary Labourer
18	01/04/19	Osafo Joseph	Male	LGS-New-382	Sanitary Labourer
19	01/04/19	Kwame Nkrumah	Male	LGS-New-385	Sanitary Labourer
20	01/04/19	Amos Kwaku	Male	LGS-New-389	Sanitary Labourer
21	01/12/19	Margaret Asantewaa	Female	LGS-New-413	Cook
22	02/02/20	Karim Grushie	Male	IGF-New-430	Watchman
23	15/05/20	Wudani Tibil Simon	Male	LGS-New-416	Watchman
24	15/05/20	Dangore Abuga	Male	LGS-New-414	Watchman
25	01/02/21	Tsidi Edwin Confidence	Male	LGS-New-440	Road Maintenance
26	15/5/20	Tii Naabzorbil	Male	IGF-NEW-417	Watchmen Day
27	7/10/22	Tibil Paulina	Female	IGF-NEW	Sanitary Labourer
28	7/10/22	Guru Beatrice	Female	IGF-NEW	Sanitary Labourer
29	7/10/22	Ziem Paulina	Female	IGF-NEW	Sanitary Labourer
30	7/10/22	Safiatu Alidu	Female	IGF-NEW	Sanitary Labourer
31	7/10/22	Adongo Eric	Male	IGF-NEW	Watchman
32	7/10/22	Seidu Sumaila	Male	IGF-NEW	Watchman
33	7/10/22	Sampson Agunyareba	Male	IGF-NEW	Watchman
34	7/10/22	Adongo Eric	Male	IGF-NEW	Watchman
35	7/10/22	Chianayire Aluu	Male	IGF-NEW	Watchman

APPENDIX A

PROJECTS UNDERTAKEN IN THE YEAR 2022

No.	PROJECT DESCRIPTION	LOCATION	CONTRACTOR/ CONSULTANT	CONTRACT SUM (GH¢)	SOURCE OF FUNDING	DATE OF AWARD	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITU RE TO DATE	OUT- STANDING BALANCE	IMPLEMEN- TATION STATUS (%)	REMARKS
1	Construction of 1No. 4-Unit 2- Storey Building Day Care and Primary School.	Nkawkaw Zongo	Zongo Community and the Kwahu West Assembly.	N/A	DACF/IGF	N/A	N/A	N/A	43,916.00	N/A	60%	On-going. It is a community- initiated project supported with the District Assembly Common Fund.
2	Construction of 44No. 2-Storey Lockable Store, drilling & Mechanization of Borehole	Nkawkaw Central Market Annex	Ikeboa Company Ltd	2,112,060.60	DDF/DACF- RFG	02/12/2019	07/01/2020	07/07/2020 Extension 07/10/2020	1,022,655.0 9	1,089,405.51	95%	The project has been halted temporally due to payment on the part of our clients to the contractor.
3	Construction 1No. 14-Seater Water Closet Toilet and 2No. Changing rooms and Overhead Concrete Support with 2No. Polytank	Fodua SHS	OKYBRA CO. LTD	110,018.89	DACF-RFG	25/11/2020	16/02/2021	16/05/2021	60,356.70	49,662.19	95%	On-going
4	Construction of Perimeter Fence Wall, Levelling Up of Ground Proposed Lorry Park and Construction of 0.6mm Drains Leading to the Proposed Lorry Park (Phase 1)	Nkawkaw Central Market Annex	Ikeboa Company Ltd	346,075.62	DACF	07/06/2021	21/06/2021	21/12/2021	-	346,075.62	80%	On-going
5	Renovation Of Municipal Chief Executive's Residence, Construction of 1No. Summer Hut with Store	Nkawkaw- Nsuta	Ikeboa Company Ltd	499,829.63	DACF	20/09/2021	04/10/2021	04/04/2022	60,000.00	439829.63	70%	On-going

No.	PROJECT DESCRIPTION	LOCATION	CONTRACTOR/ CONSULTANT	CONTRACT SUM (GH¢)	SOURCE OF FUNDING	DATE OF AWARD	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITU RE TO DATE	OUT- STANDING BALANCE	IMPLEMEN- TATION STATUS (%)	REMARKS
	Room, Drilling & Mechanisation of 1no. Borehole, Installation of 3No. Metal Garage with Tarpaulin Covering, Construction of U-Drain with Concrete Slab, Walkways, Landscaping and Construction of 1No. Additional Security Post											
6	Construction of 1No. 3-Storey 12-Unit Teachers Quarters	Kwahu Aprahwiem	ESM CO. LTD	537,669.39	MP's GETFUND/CF	25/11/2020	08/01/2021	15/07/2021	180,513.88	357,155.51	97%	On-going
7	Construction of 1No 6- Classroom Block, Staff Common room and Teacher's Office.	EKAWSO	ROTAMAC AND REAL ESTATE CO AND SON	N/A	1C1MD	N/A	N/A	N/A	N/A	N/A	80%	Abandoned
8	Construction of 1No 3- Classroom Block, Staff Common room and Teacher's Office.	KWADW O NKANSA H	ROTAMAC AND REAL ESTATE CO AND SON	N/A	1C1MD	N/A	N/A	N/A	N/A	N/A	45%	Abandoned

No.	PROJECT DESCRIPTION	LOCATION	CONTRACTOR/ CONSULTANT	CONTRACT SUM (GH¢)	SOURCE OF FUNDING	DATE OF AWARD	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITU RE TO DATE	OUT- STANDING BALANCE	IMPLEMEN- TATION STATUS (%)	REMARKS
9	Construction of 1No 3- Classroom Block, Staff Common room and Teacher's Office.	KONTO MPA No.3	ROTAMAC AND REAL ESTATE CO AND SON	N/A	1C1MD	N/A	N/A	N/A	N/A	N/A	50%	Abandoned
10	Supply of 200No. of Dual Desks	Municipal ity Wide	ROTAMAC AND REAL ESTATE CO AND SON	N/A	1C1MD	N/A	N/A	N/A	N/A	N/A	50%	Abandoned
11	Construction 1No. 3-unit classroom block, head teacher's office, storeroom and staff common room with ancillary facilities	Kwahu Nsabaa M/A School	Adwenpa Engineering Limited	370,907.10	DACF-RFG	26/07/2022	01/09/2022	29/12/2022	Not Yet	Not Yet	95%	On-going
12	Construction 1No. 3-unit classroom block, head teacher's office, storeroom and staff common room with ancillary facilities	Boadukro m M/A School	Ikeboa Company Limited	378,927.00	DACF-RFG	26/07/2022	01/09/2022	29/12/2022	Not Yet	Not Yet	95%	On-going

No.	PROJECT DESCRIPTION	LOCATION	CONTRACTOR/ CONSULTANT	CONTRACT SUM (GH¢)	SOURCE OF FUNDING	DATE OF AWARD	DATE STARTED	EXPECTED DATE OF COMPLETION	EXPENDITU RE TO DATE	OUT- STANDING BALANCE	IMPLEMEN- TATION STATUS (%)	REMARKS
13	Construction of 1No.3- storey Administratio n block complex with ancillary facilities	Nkawkaw Atibie - Amanfro m	Jewuu Construction Limited	6,125,664.40	DACF-Special Fund	18/05/2022	18/08/2022	18/02/2024	Not Yet	Not Yet	30%	On-going
14	Construction of 1No. Education resource center, drilling and mechanization ofm1No Borehole, 6No water closet,2N0 store room and access to the Facility at Atibie – Amanfrom	Nkawkaw Atibie - Amanfrom	Keys construction & Engineering	516,961.50	DACF-RFG	20/09/2021	30/09/2021	30/04/2022	460,441.35	56,520.15	98%	On-going