



KWAHU WEST MUNICIPAL ASSEMBLY

ANNUAL ACTION PLAN 2021

PREPARED BY:

MPCU SECRETARIAT

APPROVAL STATEMENT

This Composite Annual Action Plan with budget is an abstract from the approved Medium Term Development Plan under the National Co-ordinated Programme of Economic and Social Development Policy Frame Work.

The annual programmes and projects / activities as contained in this Plan reflect the aspirations of the majority of the people; which when implemented will improve the socio-economic conditions of the people within the Municipality.

HON. YAW OWUSU ADDO
(MUNICIPAL CHIEF EXECUTIVE)

ALHAJI MUSAH ISSAH
(MUNICIPAL CO-ORDINATION DIRECTOR)

KWAHU WEST MUNICIPAL ASSEMBLY: 2021 ANNUAL ACTION PLAN

Adopted MDAs Goal: GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY															
Programmes and Sub-programmes	Activities (Operations)	Location	Baseline	Output Indicators	Quarterly Time Schedule				Indicative Budget					Implementing Agencies	
					1 st	2 nd	3 rd	4 th	DACF	DDF	GoG	IGF	Donor	Lead	Collaborating
Programme: Management and Administration	Maintenance and Repairs of Official Vehicles	Kwahu West Municipal	-	Official Vehicles Maintained and Repaired					40,000.00	0.00	0.00	40,000.00	0.00	KWMA	KWMA
Sub-programme: Human Resource Management	Maintenance of Office Equipment	Kwahu West Municipal	-	Office Equipment maintained					20,000.00	0.00	0.00	30,000.00	0.00	KWMA	KWMA
	Organize proposal writing skills training for heads of departments & Assembly Members	Nkawkaw (In-House)	65	Organized training for 65 staff on proposal writing skills for heads of departments & Assembly Members					0.00	0.00	0.00	0.00	21,000.00	HRMD	Devt. Planning Unit
	Organize quarterly MPCU meetings	Nkawkaw	4	No. of MPCU meetings organized					0.00	0.00	0.00	20,000.00	0.00	MPCU	KWMA
	Preparation of 2022 – 2025 Medium Term Development Plan (MTDP)	Nkawkaw	2018-2021	2022 – 2025 Medium Term Development Plan (MTDP prepared					74,000.00	0.00	0.00	0.00	0.00	MPCU	KWMA
Conduct Quarterly Monitor projects and programmes	Municipal Wide	4	No. of projects and programmes monitored					40,000.00	0.00	0.00	0.00	0.00	MPCU	KWMA	
Organize two (2) popular Participation Programme (Town Hall Meeting)	Municipal Wide	2	2 No. of popular participation organized					80,000.00	0.00	0.00	0.00	0.00	MPCU	KWMA	

	Training on revenue mobilization strategies in property rate and revenue collection	Nkawkaw (In-House)	40 Staff	Organized training for the 56 staff on revenue mobilization strategies						0.00	0.00	0.00	15,000.00	HRMD	Finance Dept.
Sub-programme: Municipal Information Systems	Training on performance Management System (PMS) for HoDs/Unit Heads	Nkawkaw (In-House)	18 Staff	Trained 28 staff on PMS					0.00	0.00	0.00	3,600.00	0.00	HRMD	KWMA
	Facilitation of staff promotion/ conversion/ upgrading for the staff at both centralized and decentralized departments	Nkawkaw/ Koforidua/ Accra	39 Staff	Facilitated and initiated promotion/ conversion/ upgrading for 51 staff members					0.00	0.00	0.00	16,500.00	0.00	HRMD	All decentralized departments including central administration .
	Networking of selected Departments	Finance, physical planning, development, Human Resource Department	2	Selected Departments Networked					11,000.00	0.00	0.00	0.00	0.00	KWMA	MIS/FRONT DOOR COMPANY LIMITED
	Creation of Context Management System for the Website (CMS)	KWMA	-	Context management system for the website created					0.00	0.00	0.00	6,000.00	0.00	KWMA	MIS/SUPER B SYSTEM TECHNOLOGIES (SST)
	General Servicing of Departmental Computers	All Departments	3	General service conducted					0.00	0.00	0.00	8,000.00	0.00	KWMA	MIS/FRONT DOOR COMPANY LIMITED
	Creation of a Digital Album	KWMA	-	Digital Album Created					0.00	0.00	0.00	3,000.00	0.00	KWMA	MIS/FRONT DOOR COMPANY LIMITED

	Pre-Census Activities (Publicity, Recruitment and Training of Enumerators)	Municipality wide	-	Publicity, Recruitment and Training conducted					0.00	0.00	50,000.00	0.00	0.00	MCD/MSO	GSS and other members of District Census Implementation Committee (DCIC)
	Conduct 2021 Population and Housing Census (PHC)	Municipality wide	2010 PHC	PHC 2021 conducted					0.00	0.00	75,000.00	0.00	0.00	DCIC members	GSS and Enumerators

Adopted Goal: ECONOMIC DEVELOPMENT

SUB-PROGRAMMES	Activities (Operations)	Location	Baseline	Output Indicators	Quarterly Time Schedule				Indicative Budget					Implementing Agencies	
					1 st	2 nd	3 rd	4 th	DACF	DDF	GoG	IGF	Donor	Lead	Collaborating
BOOSTING REVENUE MOBILIZATION, ELIMINATE TAX ABUSE AND IMPROVE EFFICIENCY	Organize Quarterly SAT Meetings	Nkawkaw	4	SAT meetings held with minutes and reports filed.					0.00	0.00	0.00	5,600	2,400		KWMA
	Consultation and validation of Communities on street names	Nkawkaw	-	Consultation and validation of street names conducted and reports filed					0.00	0.00	0.00	5,000.00		KWMA	GIZ
	Stenciling of house numbers	Nkawkaw	-	All identified houses stenciled					0.00	0.00	0.00	25,000.00	0.00	KWMA	GIZ
	dLRev User Training	Nkawkaw	-	dLRev user training conducted					0.00	0.00	0.00	3,150	1,350	KWMA	GIZ
	Management training / Management to define roles and responsibilities	Nkawkaw	-	Training to define roles and responsibilities organized					0.00	0.00	0.00	2,000	8,000	KWMA	GIZ
	Training of revenue collectors	Nkawkaw	-	Training of revenue collectors conducted					0.00	0.00	0.00	15,750	10,500	KWMA	GIZ
	Backstopping by GIZ	Nkawkaw	-	MIS and Accounts officers trained on printing and distribution of bills					0.00	0.00	0.00	1,020	4,080	KWMA	GIZ
	Organise orientation workshop for IGF Team	Nkawkaw	-	Orientation workshop for IGF Team organized					0.00	0.00	0.00	2,100	900.00	KWMA	GIZ
	Sensitization of citizens on Revenue collection/tax education, tax compliance	Nkawkaw	-	Sensitization conducted and report filed					0.00	0.00	0.00	12600	5,400	KWMA	GIZ

IMPROVING DECENTRALIZATION DEVELOPMENT PLANNING	Configure requirements for e-billing and e-payment for interested districts (at least 50)	Nkawkaw	25	E-billing and e-payment system configure conducted					0.00	0.00	0.00	0.00	1,500.00	KWMA	GIZ
	Training in the electronic billing and payment functionalities	Nkawkaw	-	Electronic billing and payment functionalities training conducted					0.00	0.00	0.00	2,880	16,320	KWMA	GIZ
	Introduction of POS (tablet with SIM, card reader, mobile printer)	Nkawkaw	-	POS introduced					0.00	0.00	0.00	1,500	13,500	KWMA	GIZ
	Train districts to use revenue collection app	Nkawkaw	-	Districts trained on the use of revenue collection App					0.00	0.00	0.00	3,000.00	12,000.00	KWMA	GIZ
	Provide technical backstopping to districts	Nkawkaw	-	Technical backstopping conducted					0.00	0.00	0.00	2,000.00	8,000.00	KWMA	GIZ
	One day Orientation workshop for GDOs on their roles and responsibilities at the MMDAs	Nkawkaw	-	One day Orientation workshop for GDOs on their roles and responsibilities at the MMDAs Organized					0.00	0.00	0.00	0.00	0.00	GIZ	KWMA
	Train GDOs on profiling marginalised groups and Gender	Nkawkaw	-						0.00	0.00	0.00	0.00	0.00	GIZ	KWMA
	Conduct mid-year AAP and Composite Budget review and develop draft 2022 AAP	Nkawkaw	-	Mid-year review of AAP and Composite Budget conducted					0.00	0.00	0.00	0.00	8,000.00	KWMA	GIZ
	Training of enumerators to collect data on Vulnerability and Marginalisation	Municipality wide	-	Enumerators to collect data on Vulnerability and Marginalisation trained					0.00	0.00	0.00	0.00	0.00	KWMA	GIZ
	Collect data on Vulnerability and Marginalisation	Municipality wide	-	Collect data on Vulnerability and Marginalisation conducted					0.00	0.00	0.00	0.00	0.00	GIZ	KWMA

	DPO analyse data and compile District Vulnerability and Marginalisation Profile	Nkawkaw	-	DPO analyse data and compile District Vulnerability and Marginalisation Profile conducted					0.00	0.00	0.00	0.00	0.00	GIZ	KWMA
	RPCU train/facilitate DPCU on 'Good Practice' in public consultation to focus on women participation	Nkawkaw	-	RPCU train/facilitate DPCU on 'Good Practice' in public consultation to focus on women participation organized					0.00	0.00	0.00	0.00	0.00	GIZ	KWMA
	Apply gender-responsive monitoring tools on Districts Plans and Budgets	Nkawkaw	-	gender-responsive monitoring tools on Districts Plans and Budgets applied					0.00	0.00	0.00	0.00	0.00	GIZ	KWMA
	Training of DBAs on the use of template for data capture for both centralised and decentralised departments	Nkawkaw	-	DBAs on the use of template for data capture for both centralised and decentralised departments trained					0.00	0.00	0.00	0.00	0.00	GIZ	KWMA
	Approve AAPs in 3rd quarter Assembly Meetings (RAs to follow up)	Nkawkaw	-	AAP approved at the 3rd quarter General Assembly meeting held.					0.00	0.00	0.00	10,000.00	0.00	GIZ	KWMA
	Sensitization of departmental heads on SDGs	Nkawkaw	-	Departmental heads sensitized on SDGs					0.00	0.00	0.00	0.00	0.00	GIZ	KWMA
	Train MPCU members on localising (specific) SDGs, Planning, Monitoring and Evaluation (Upon request from District)	Koforidua	-	Training of MPCU members on localising (specific) SDGs, Planning, Monitoring and Evaluation (Upon request from District) conducted					0.00	0.00	0.00	0.00	0.00	GIZ	KWMA

AGRICULTURE DEVELOPMENT	Identify and support District-initiated SDGs ambassadors to champion specific, localised SDG related activities to become SDG Agents of Change	Municipality Wide	-	Identified and supported District-initiated SDGs ambassadors to champion specific, localised SDG related activities to become SDG Agents of Change					0.00	0.00	0.00	0.00	0.00	GIZ	KWMA
	Monitoring of field activities by MCE and MCD	Municipal wide	-	Extension services improved					0.00	0.00	0.00	0.00	5,000.00	DAD	KWMA
	Monitoring of field activities by MDA and MDOs	Municipal wide	-	Extension services improved					0.00	0.00	1,800.00	0.00	14,400.00	DAD	KWMA
	Organization of 1 annual performance review meeting with stakeholders	Nkawkaw	3	Improved institutional coordination					0.00	0.00	0.00	0.00	1,100.00	DAD	KWMA, Value chain actors
	Develop capacity of 20 FBOs leadership in group sustainability and dynamics	Nkawkaw	10	Improved FBOs and groups sustainability					0.00	0.00	0.00	0.00	1000.00	DAD	KWMA, FBOs,
	Undertake 1 MRACLS activity	Municipal wide	-	Improved research, planning and decision making					0.00	0.00	0.00	0.00	3060.00	DAD	KWMA, RAD
	Capacity building of staff on yield studies	Nkawkaw	-	Increased job competencies of staff					0.00	0.00	0.00	0.00	1770.00	DAD	RAD, Opinion leaders, Farmers
	Establish 10 demonstrations	Selected communities	-	Access to extension delivery increased					0.00	0.00	2000.00	0	2450.00	DAD	KWMA, Farmers

Programme: Economic Development	Organize 1 training on backyard aquaculture for youth	Nkawkaw	-	Agribusiness development promoted					0.00	0.00	1222.00	0.00	2000.00	DAD	KWMA
Sub-programme: Trade, Industry and Tourism	Undertake 48 radio programmes on general agricultural and emerging issues	Nkawkaw	2	Farmer access to extension services increased					0.00	0.00	3000.00	0.00	1840.00	DAD	Okwahu FM, Life FM, Obuoba FM, Delight FM
	Undertake home and farm visits to disseminate agricultural technologies to farmers	Municipal wide	-	Farmer access to extension service increased					0.00	0.00	4500.00	0.00	24500.00	DAD	KWMA
	Organize sensitization on RFJ, PFJ, SRI and PERD for 200 farmers	Municipal wide	-	Awareness on Government Flagship programmes increased					0.00	0.00	2222.00	0.00	1280.00	DAD	KWMA, Radio stations, Opinion leaders
	Undertake 2 trainings on processing of orange fleshed sweet potatoes into various foods	Nkawkaw, Kwahu Fodoo	-	Nutrition of rural households improved					0.00	0.00	0.00	0.00	2400.00	DAD	Women, FBOs, Farmers
	Organize and participate in 1 fruit and vegetable fair	Koforidua, Nkawkaw	-	Agribusiness development promoted					0.00	0.00	0.00	0.00	2,038.00	DAD	RAD, KWMA
	Develop satellite markets for agricultural produce (Rice and Ginger)	Kwahu Fodoo	-	Agribusiness development promoted					0.00	0.00	0.00	0.00	2,770.00	DAD	KWMA
	Organize 2 educational programmes on effects of sand winning on crop production and climate change	Asasefufuo m, Apradan	-	Increased awareness on land degradation and climate change issues					0.00	0.00	0.00	0.00	1,000.00	DAD	EPA, KWMA, Opinion leaders, farmers

	Organize One(1) Annual stakeholder forum for 40 stakeholders and MSEs	Nkawkaw	-	Annual stakeholder forum for 40 stakeholders and MSEs organized					0.00	0.00	0.00	0.00	2,000.00	DAD	KWMA
	Organize Two(2) Technical Training in Poultry and Soap Making for 30 MSEs	municipal wide	-	Organized Two(2) Technical Training in Poultry and Soap Making for 30 MSEs at the end of the year.					0.00	0.00	0.00	2,640.00	6,160.00	KWMA	REP/NBSSI
	Organize NVTI Certification for graduate apprentices for 50 graduate.	Municipal wide	-	Organized NVTI Certification for graduate apprentices for 50 graduate.					0.00	0.00	0.00	22,519.00	5,600.00	KWMA	REP/NBSSI
	Give Start Up Kits to Graduate Apprentices	Municipal Wide	-	Gave Start Up Kits to 10 Graduate Apprentices					0.00	0.00	0.00	3,900.00	9,100.00	KWMA	REP/NBSSI
	Organize Literacy and Numeracy class for Artisans	Municipal Wide	-	Literacy and Numeracy class for Artisans organized					0.00	0.00	0.00	0.00	14,000.00	KWMA	REP/NBSSI
	Organize Technical training in Poultry and soap making for 30 SMEs	Municipal Wide	-	Two(2) Technical Training in Poultry and Soap Making for 30 MSEs organized					0.00	0.00	0.00	2,640.00	6,160.00	KWMA	REP/NBSSI
	Organize Four (4) General business management Training for 68 MSEs	Municipal Wide	-	No. of General Business Management training organized					0.00	0.00	0.00	5,000.00	0.00	KWMA	REP/NBSSI

	Organize Four(4) Strengthening and formation of Association – FBO training for 4 Associations totaling 160 MSEs	Municipal Wide	-	No. of Strengthening and formation of Association – FBO training for 4 Associations totaling 160 MSEs organized					0.00	0.00	0.00	10,000.00	0.00	KWMA	REP/NBSSI
	Give Business counselling to 200 SMEs	Municipal Wide	-	No. of Give Business counselling to 200 SMEs given					0.00	0.00	0.00	5,000.00	0.00	KWMA	REP/NBSSI
	Organize NVTI Certification for graduate apprentices for 50 graduate.	Municipal Wide	-	No. of NVTI Certification for graduate apprentices for 50 graduate organized					0.00	0.00	0.00	2,000.00	0.00	KWMA	REP/NBSSI

Adopted Goal: ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS DEVELOPMENT															
Programmes and Sub-programmes	Activities (Operations)	Location	Baseline	Output Indicators	Quarterly Time Schedule				Indicative Budget					Implementing Agencies	
					1 st	2 nd	3 rd	4 th	DACF	DDF	GoG	IGF	Donor	Lead	Collaborating
Programme: Infrastructure Delivery and Management Sub-programme: Spatial Planning	Conduct Land use and Spatial Planning	Kwamang, Amanfrom, Saafi, Odumasi	-	Approved Planning Schemes to guide development and community growth					0.00	0.00	0.00	15,000.00	0.00	PPD/KWMA A	SMD LC
	Undertake Land Acquisition and Registration	District wide	-	No. of Assembly properties acquired and registered					0.00	0.00	60,000.00	0.00	0.00	KWMA/PP D	LC
	Conduct Street Naming and property Addressing System	Nkawkaw	-	Street signages mounted to indicate named streets and landed properties physically numbered.					0.00	0.00	50,000.00	0.00	0.00	KWMA/S AT	Contractors
	Plant Ornamental plants along Nkawkaw High street for beauty and aesthetics	Nkawkaw	-	Neatly designed landscapes, lawns and ornamental plants along the Nkawkaw High Street to improve the town's aesthetics					0.00	0.00	45,000.00	0.00	0.00	KWMA/PP D	Lands Commission Survey and mapping division /

Adopted Goal: ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS DEVELOPMENT T															
Programmes and Sub-programmes	Activities (Operations)	Location	Baseline	Output Indicators	Quarterly Time Schedule				Indicative Budget					Implementing Agencies	
					1 st	2 nd	3 rd	4 th	DACF	DDF	GoG	IGF	Donor	Lead	Collaborating
Programme: Infrastructure Delivery and Management Sub-programme: Public Works	Installation of new street lights and rehabilitation of faulty ones.	Municipal wide	-	New street lights installed and faulty ones rehabilitated					0.00	0.00	70,000.00	0.00	0.00	KWMA	ECG OR PDS
	Monthly inspection and monitoring projects	Municipal wide	-	Projects constructed according to specifications					0.00	0.00	20,000.00	20,000.00	0.00	KWMA	CSOs, community, SAC
	Routine maintenance, rehabilitation and upgrading of all public buildings	Municipal wide	-	All public buildings maintained, rehabilitated and upgraded					0.00	0.00	150,000.00	0.00	0.00	KWMA	IPE,IMDIC ,MLGRD, MoR&H,MoR&H,
	Mechanization of 7No existing borehole with overhead tank	Municipal Wide	-	7No existing borehole mechanized with overhead polytank					0.00	0.00	60,000.00	0.00	0.00	KWMA	Community water sanitation Agency
	Construction of 10-seater WC with overhead polytank, drilling and mechanization of borehole	Banka	-	Construction of 10-seater WC with overhead polytank, drilling and mechanization of borehole					0.00	0.00	150,000.00	0.00	0.00	KWMA	Community Water Sanitation Agency
	Construction of 10-seater WC with overhead polytank, drilling and mechanization of borehole	Kwahu Daa	-	Construction of 10-seater WC with overhead polytank, drilling and mechanization of borehole					0.00	0.00	165,000.00	0.00	0.00	KWMA	Community Water Sanitation Agency
	Construction of Lorry Park Phase I	Nkawkaw Market Annex	-	Lorry Park Phase I constructed					0.00	0.00	350,000.00	0.00	0.00	KWMA	WORKS DEPT.
	Construction of 30-seater WC	Fodoa SHS	-	30-seater WC constructed					0.00	0.00	295,000.00	0.00	0.00	KWMA	WORKS DEPT.

Programme: Infrastructure Delivery and Management Sub-programme: Roads	Construction of Administration Block	Nkawkaw	-	Administration Block constructed					0.00	0.00	2,600,000.00	1,000,000.00	0.00	KWMA	WORKS DEPT.
	Construction of MCE's Residence	Nkawkaw	-	MCE's Residence constructed					0.00	0.00	600,000.00	50,000.00	0.00	KWMA	WORKS DEPT.
	Additional works on construction of Police Station Officer's Bungalow	Nkawkaw	-	Additional works on Police Station Officer's Bungalow constructed					0.00	0.00	25,000.00	0.00	0.00	KWMA	WORKS DEPT.
	Construction of 2No. Zonal Council Offices	Fodoa, Kwahu Nsaba	-	Zonal Council Offices constructed					0.00	0.00	600,000.00	0.00	0.00	KWMA	WORKS DEPT.
	Drilling and Mechanization of Boreholes in selected communities	Municipal Wide	-	Boreholes drilled and mechanized					0.00	0.00	800,000.00	0.00	0.00	KWMA	WORKS DEPT.
	Grasscutting along Nkawkaw town roads (4Km)	Nkawkaw	-	Grasscutting along Nkawkaw town roads (4Km) undertaken					0.00	0.00	45,000.00	0.00	0.00	RD	KWMA/R D
	Pothole patching. Nkawkaw (10Km)	Nkawkaw	-	Pothole patching undertaken					0.00	0.00	400,000.00	0.00	0.00	RD	KWMA/R D
	Minor drainage repairs in Nkawkaw	Nkawkaw	-	Minor drainage in Nkawkaw (10M) undertaken					0.00	0.00	50,000.00	0.00	0.00	RD	KWMA/R D
	Grading of selected roads in Nkawkaw- 5Km	Nkawkaw	-	Grading of selected roads in Nkawkaw- 5Km undertaken					0.00	0.00	200,000.00	0.00	0.00	RD	KWMA/R D
	Desilting/ open drain cleaning in Nkawkaw- (10 No)	Nkawkaw	-	Desilting/ Open drain cleaning in Nkawkaw (11 No)					0.00	0.00	70,000.00	0.00	0.00	RD	KWMA/R D
	Traffic management (speed humps repairs)	Nkawkaw	-	Speed humps repaired.					0.00	0.00	150,000.00	0.00	0.00	RD	KWMA/R D

Programme: Environmental Management Sub-programme: Disaster Prevention and Management	Public awareness campaign on disaster risk reduction	Municipal wide	-	Public awareness campaign on disaster risk reduced This has equipped the public with knowledge in the best disaster prevention and management practices					0.00	0.00	20,000.00	0.00	8,000.00	NADMO	GNFS NCCE GHS GES AGRIC DEPT ISD
	Carry out Hazard mapping	Municipal wide	-	Hazard mapping carried out					0.00	0.00	3,500.00	0.00	1,000.00	NADMO	GNFS ASSEMBLY MEMBERS GHS CHIEFS AGRIC DEPT GPS FC
	Identification of safe havens	Municipal wide	-	Safe havens identified. This has provided temporal shelter for disaster victims					0.00	0.00	0.00	2,000.00	0.00	NADMO	ASSEMBLY MEMBERS GES CHIEFS FBO'S
	Dredging and desilting of choked streams and drainages	Municipal wide	-	Dredging and desilting of choked streams and drainages carried out. This has lead to cleaned communities and thus reduced flooding					0.00	0.00	20,000.00	0.00	10,000.00	NADMO	WORKS DEP'T ROADS DEP'T

Programme:Social Services Delivery Sub- programme:Social Protection and community Development	Formation and training of disaster volunteer groups	Municipal wide	-	Formation and training of disaster volunteer groups organized					0.00	0.00	15,000.00	0.00	5,000.00	NADMO	GNFS CHIEFS ASSEMBLY MEMBERS NCCE
	Acquisition and storage of relief items	Municipal wide	-	Acquisition and storage of relief items carried out					0.00	0.00	0.00	0.00	10,000.00	NADMO	KWMA
	Organize Disaster Management programmes	Municipal wide	-	Disaster Management programmes Organized. Disaster Management programmes have Reduced the effect of disaster on the people					0.00	0.00	25,000.00	0.00	10,000.00	NADMO	KWMA CHIEFS UTILITY SERVICES PROVIDERS GNFS GHS AGRIC DEPT
	Undertake Clean up exercises	Municipal wide	-	Clean up exercises undertaken. Cleaned communities and has Significantly reduced flooding					0.00	0.00	9,000.00	0.00	3,000.00	NADMO	EHD ASSEMBLY MEMBERS ZOOMLION CHIEFS
	Undertake Tree planting exercises	Municipal wide	-	Tree planting exercises undertaken. The trees shall eventually serve as windbreaks and also beautify the environment					0.00	0.00	7,000.00	0.00	3,000.00	NADMO	FC ASSEMBLY MEMBERS CHIEFS GES

	Establishment of livelihood support projects for disaster volunteer groups (DVGs)	Municipal wide	-	Provided livelihood support to the under privileged in society					0.00	0.00	15,000.00	0.00	5,000.00	NADMO	CHIEFS ASSEMBLY MEMBERS AGRIC DEP'T
	Monitoring and evaluation	Municipal wide	-	Monitoring and evaluation conducted					0.00	0.00	10,000	0.00	0.00	NADMO	KWMA GNFS
	Capacity Building	Municipal wide	-	Improved performance by the end of the year.					0.00	0.00	6,000.00	0.00	1,000.00	NADMO	GNFS GHS AGRIC. DEP'T CHIEFS KWMA
	Women Empowerment programmes organize	Gyaekasa, Adeamra, Hairdressers Assoc.- Nkaw, etc	-	Women Empowerment programmes organized					0.00	0.00	2,500.00	1,000.00	0.00	Comm Devt Unit	Environmental Health Services Unit, NBSSI, Mun. Ass.
	Carry out Home Visits	Communities	-	Home Visits carried out					0.00	0.00	1,800.00	1,000.00	0.00	Comm Devt Unit	Environmental Health Services Unit, GHS
	Organize Self-Help Programs	Communities	-	Self-Help Programs organized					0.00	0.00	0.00	1,500.00	0.00	Comm Devt Unit	Environmental Health Services Unit, NADMO

	Organized extension Services	Asona, Akwabo, Ensonyame ye, Atwedie, Aweregya, Awenade, Asuoso, Old Jejeti,	-	Extension Services organized					0.00	0.00	1,500.00	1,000.00	0.00	Comm Devt Unit	Community Water & Sanitation Unit, MOFA,
	Sensitization of PWD's groups	Kwahu West Municipality	-	PWD's groups Sensitized					0.00	0.00	0.00	0.00	4,000.00	Social Welfare unit	Federation of the Disabled
	Child Rights Protection and Promotion	Kwahu West Municipality	-	Child Right Promoted and Protected					0.00	0.00	2,500.00	0.00	0.00	Social Welfare unit	KWMA
	Community Sensitization on Child Labour etc	Kwahu West Municipality	-	DCPC formed and strengthened					0.00	0.00	2,500.00	0.00	0.00	Social Welfare unit	KWMA

Programme: Social Services Delivery Sub-programme: Education, Youth and Sports	Monitor teaching and learning /administration of Schools	MUNICIPAL WIDE	-	All 98 Basic schools and 2 Senior High schools Monitored					0.00	0.00	40,000.00	0.00	0.00	GES	MUN. ASSEMBLY
	Organize Training Workshops for all Headteachers on Annual School Census, SPIP preparation	MUNICIPAL WIDE	-	All the 406 Headteachers and their Assistants (Public and Private) Trained					0.00	0.00	11,100.00	0.00	0.00	GES	MUN. ASSEMBLY
	Construction of 3- unit classroom block	Nkawanda No. 1, Nkawanda No. 2	-	3-unit classroom block constructed					0.00	0.00	420,000.00	0.00	0.00	KWMA	GES
	Renovation of Methodist school primary, and J h s	Danteng	-	Methodist primary and J.H.S constructed					0.00	0.00	225,000.00	0.00	0.00	KWMA	GES

	Construction of KG block	Akuadjoo	-	KG classroom block constructed					0.00	0.00	300,00 0.00	0.00	0.00	KWMA	GES
	Construction of 1No 6-unit classroom block	Aweregya	-	6-unit classroom block constructed					0.00	0.00	550,00 0.00	0.00	0.00	KWMA	GES
	Construction of 1No 3-unit classroom block	Antwie	-	3unit classroom block constructed					0.00	0.00	420,00 0.00	0.00	0.00	KWMA	GES
	Completion of 1No 6-unit Primary School	Wisiwisi	-	1No 6-unit classroom block completed					0.00	0.00	175,00 0.00	0.00	0.00	KWMA	GES
	Completion of 1No 6-unit Primary School	Sitekese	-	1No 6-unit classroom block completed					0.00	0.00	182,00 0.00	0.00	0.00	KWMA	GES
	Construction of 1No 3-Unit 2-semi-detached staff bungalow	Nkawkaw -Nsuta	-	1No 2-semi-detached bungalow constructed					0.00	0.00	380,00 0.00	0.00	0.00	KWMA	GES
	Supply of 500No. Mono and Dual desks	Municipal Wide	-	500No. Mono and Dual desks supplied					0.00	0.00	37,850 .00	0.00	0.00	KWMA	GES
	Rehabilitation of Bridges, drains and Culverts	Municipal Wide	-	Bridges, drains and Culverts rehabilitated					0.00	0.00		0.00	0.00	KWMA	GES
	Construction of 1No 3-unit classroom block	Asona	-	3-unit classroom block constructed					0.00	0.00	420,00 0.00	0.00	0.00	KWMA	GES
	Construction 1no. 6-unit classroom block	Boadukrom	-	1no. 6-unit classroom constructed					0.00	0.00	550,00 0.00	0.00	0.00	KWMA	GES

	Additional works on construction of 6-unit classroom block with office, staff common and store	Aprawhwiem	-	Additional works on 6-unit classroom block with office, staff common and store constructed					0.00	0.00	90,000.00	0.00	0.00	KWMA	WORKS DEPT./GES
	Additional works on construction of 6-unit classroom block with office, staff common and store	Kwahu Jejeti	-	Additional works on 6-unit classroom block with office, staff common and store constructed					0.00	0.00	90,000.00	0.00	0.00	KWMA	WORKS DEPT./GES
	Additional works on construction of 6-unit classroom block with office, staff common and store	Kwahu Daa	-	Additional works on 6-unit classroom block with office, staff common and store constructed					0.00	0.00	90,000.00	0.00	0.00	KWMA	WORKS DEPT./GES
	Renovation of 1No 6-unit classroom block	Odumase Roman Catholic Primary School	-	1No 6-unit classroom block renovated					0.00	0.00	220,000.00	0.00	0.00	KWMA	GES
	Organize STMAIE camp meetings at Municipal and Regional levels for Basic Schools	MUNICIPAL WIDE	-	STMAIE Camps Well Organized					15,000.00	0.00	0.00	0.00	0.00	GES	MUN. ASSEMBLY
	Organize Inter-Sch and Inter-Zone Sports Festivals in the Municipality for Primary (Under-13) and JHS (Under-15) , camp Municipal under -13 and 15 teams for inter - Municipal/District Sports Festivals/Transport them to Eastern Region Sports Festival	MUNICIPAL WIDE	-	Sports Festivals Organised At All Levels					0.00	0.00	60,000.00	0.00	0.00	GES	MUN. ASSEMBLY

	Organize My First Day at school	MUNICIPAL WIDE	-	My First Day at the various schools organized					10,000.00	0.00	0.00	0.00	0.00	GES	MUN. ASSEMBLY
	Organize SPAM in selected School communities.	MUNICIPAL WIDE	-	SPAM organized in selected Public and Private schools communities.					10,000.00	0.00	0.00	0.00	0.00	GES	MUN. ASSEMBLY
	Organize Best Teacher Awards to recognize and reward best performing personnel	MUNICIPAL WIDE	-	Best Teacher Awards to recognize and reward best performing personnel organized					100,000.00	0.00	0.00	0.00	0.00	GES	MUN. ASSEMBLY
	Organise training workshop for School-Based SHEP co-ordinators and food vendors in all Basic schools in the 8 circuits in turns.	MUNICIPAL WIDE	-	Training workshop for School-Based SHEP co-ordinators and food vendors in all Basic schools in the 8 circuits in turns organized					8,000.00	0.00	0.00	0.00	0.00	GES	MUN. ASSEMBLY
	Celebration of 64th Independence Anniversary Day	MUNICIPAL WIDE	-	64th Independence Anniversary Day celebrated					50,000.00	0.00	0.00	0.00	0.00	GES	MUN. ASSEMBLY
	Organize Management retreat for frontline Deputy Directors and other key officers	MUNICIPAL EDUCATION OFFICE	-	Seven (7) Management team and eight (8) Circuit supervisors trained					5,000.00	0.00	0.00	0.00	0.00	GES	MUN. ASSEMBLY
	Monitor all Public and Private Basic and Second cycle schools in the Municipality.	MUNICIPAL WIDE	-	All Public and Private Basic and Second cycle schools in the Municipality monitored					18,000.00	0.00	0.00	0.00	0.00	GES	MUN. ASSEMBLY

	Organise workshop on Career Guidance and School selection for JHS students in the Municipality	MUNICIPAL WIDE	-	Workshop on Career Guidance and School selection for JHS students in the Municipality organized					4,000.00	0.00	0.00	0.00	0.00	GES	MUN. ASSEMBLY
	Organise workshop on sensitization program for Adolescent school girls in the Municipality	MUNICIPAL WIDE MUNICIPAL WIDE	-	Organised workshop on sensitization program for Adolescent school girls in the Municipality					7,000.00	12,000.00	0.00	0.00	0.00	GES	GES MUN. ASSEMBLY (NCCE) GES MUN. ASSEMBLY
	Provision of Round tables and chairs to KGs schools in the Municipality	MUNICIPAL WIDE	-	Provided 1000 round tables and 6000 chairs to all KGs schools					780,000.00	0.00	0.00	0.00	0.00	GES	MUN. ASSEMBLY
	Provision of Teachers tables and chairs to all schools in the Municipality	MUNICIPAL WIDE	-	Provided 1000 no. tables and chairs to all schools					400,000.00	0.00	0.00	0.00	0.00	GES	MUN. ASSEMBLY
	Monitor Schools (Public & Private) to ensure that the COVID 19 Protocols are duly observed	MUNICIPAL WIDE	-	Monitored Schools (Public & Private) to ensure that the COVID 19 Protocols are duly observed					40,000.00	0.00	0.00	0.00	0.00	GES	MUN. ASSEMBLY
	Organize capacity building for newly trained teachers , released and NABCO teachers	MUNICIPAL WIDE	-	Capacity building for newly trained teachers , released and NABCO teachers organized					15,000.00	0.00	0.00	0.00	0.00	GES	MUN. ASSEMBLY

Programme: Social Services Delivery	Produce Self-Directed Learning materials for all Junior High School students	MUNICIPAL WIDE	-	Self-Learning materials produced to all Junior High schools in the Municipality					30,000.00	0.00	0.00	0.00	0.00	GES	MUN. ASSEMBLY
Sub-programme: Public Health Services & Management	Organize inter schools, Circuit, zonal and Municipal cultural Festival	MUNICIPAL WIDE	-	Festivals of Arts organized at all levels organized					30,000.00	0.00	0.00	0.00	0.00	GES	MUN. ASSEMBLY
	Organize Municipal level stakeholder engagement	MUNICIPAL EDUCATION OFFICE	-	Stakeholders engagement in the Municipality organized					45,000.00	0.00	0.00	0.00	0.00	GES	MUN. ASSEMBLY
	Train 100% Health staffs in both private and public facilities on IDSR including CBSV.	Municipal Health Administration	-	Trained 100% Health staffs in both private and public facilities on IDSR including CBSV.					0.00	0.00	0.00	10,000	0.00	GHS(MHA)	KWMA
	Investigate all suspected cases or out breaks in all communities or Health Facilities.	All health Facilities	-	Investigated all suspected cases or out breaks in all communities or Health Facilities.					0.00	0.00	0.00	10,000	0.00	GHS(MHA)	KWMA
	Achieve 90% immunization coverage or more for all antigens including TB.	Municipal Wide	-	Achieved 90% immunization coverage or more for all antigens including TB.					0.00	0.00	0.00	18,000	0.00	GHS(MHA)	KWMA
	Construction of 1No health centre	Amanfrom	-	1No health centre constructed					0.00	0.00	820,000.00	0.00	0.00	KWMA	GHS
	Construction of 1No CHPS compound	Aprawhwiem	-	1No CHPS compound constructed					0.00	0.00	410,000.00	0.00	0.00	KWMA	GHS

Reduce defaulters in Expanded Program on Immunization.	Municipal Wide	-	Reduced defaulters in Expanded Program on Immunization.					0.00	0.00	0.00	15,000		GHS(MHA)	KWMA
Conduct, quarterly monitoring and supervision to 30% of health facilities	All facilities	-	Conducted quarterly monitoring and supervision to 30% of health facilities					0.00	0.00	0.00	15,000		GHS(MHA)	GHS(MH A)
Organize Health education on TB in all facilities and on Radio	All Public and Private Facilities and on Radio	-	Health education on TB in all facilities and on Radio organized					0.00	0.00	0.00	3,000.00	7000.00	GHS(MHA)	KWMA
Celebration of World AIDS day in the Municipality	Kwahu West	-	World AIDS day in the Municipality celebrated					0.00	0.00	0.00	1,000	4000	GHS(MHA)	KWMA
Organize voluntary testing on HIV/AIDS among reproductive age groups in the municipality	Kwahu West	-	Organized voluntary testing on HIV/AIDS among reproductive age groups in the Municipality								5,000.00	15,000.00	GHS(MHA)	KWMA
Health education on HIV / AIDS in communities and on Radio.	All Public and Private Facilities and on Radio	-	Health education on HIV / AIDS in communities and on Radio organized					0.00	0.00	0.00	2,000.00	8000.00	GHS(MHA)	KWMA
Train 100% Health staff on growth monitoring promotion.	Municipal Health Administration	-	Trained 100% Health staff on growth monitoring promotion.					0.00	0.00	0.00	15,000.00	0.00	GHS(MHA)	KWMA

	Promote the use of iodated salt in all communities in the Municipality (survey).	All facilities in Kwahu West	-	Trained 100% Health staff on growth monitoring promotion.					0.00	0.00	0.00	10,000.00	0.00	GHS(MHA)	KWMA
	Train Health staff on Nutrition Assessment Counselling and Support	Municipal Health Administration	-	Trained Health staff on Nutrition Assessment Counselling and Support					0.00	0.00	0.00	10,000.00		GHS(MHA)	KWMA
	Train 90% of Staff on Infant and Young Child Feeding (IYCF)	Municipal Health Administration	-	Trained 90% of Staff on Infant and Young Child Feeding (IYCF)					0.00	0.00	0.00	20,000.00	0.00	GHS(MHA)	KWMA
	Sensitization and Training of health staff on Safe Mother hood	Municipal Health Administration	-	Safe Mother hood sensitized and trained					0.00	0.00	0.00	15,000.00	0.00	GHS(MHA)	KWMA
	Hold 21 Community durbars in 7 sub Municipals for Opinion & Traditional Leaders	Municipal Health Administration	-	Held 21 Community durbars in 7 sub Municipals for Opinion & Traditional Leaders					0.00	0.00	0.00	15,000.00	0.00	GHS(MHA)	KWMA
	Hold trainings for 20 new CHN on School Health services and Youth Clubs	Municipal Health Administration	-	Held trainings for 20 new CHN on School Health services and Youth Clubs					0.00	0.00	0.00	10,000.00	0.00	GHS(MHA)	KWMA
	Conduct health education on community information Centres and on Radios.	H/F Community Information Centres and on Radio	-	conducted health education on community information Centres and on Radios.					0.00	0.00	0.00	15,000.00	0.00	GHS(MHA)	KWMA

Programme: Social Services Delivery Sub-programme: Environmental Health and Sanitation Services	Construct five CHPS compound	Ampeha, Sitley Kesse, Nkawanda No. 1, Kwame Omari, Kwahu-Nsabaa	-	Four CHPS compound constructed					0.00	0.00	0.00	360,000	0.00	GHS(MHA)	KWMA
	Hold Education on malaria Prevention on Radio	All Public and Private Facilities and on Radio	-	Education on malaria Prevention on Radio held					0.00	0.00	0.00	3,000	7,000.00	GHS(MHA)	KWMA
	Construction of Municipal Health Directorate and Medical stores	Abepotia	-	Municipal Health Directorate and Medical stores constructed					90,000.00	0.00	0.00	0.00	0.00	GHS(MHA)	KWMA
	Sanitation Improvement Package	Municipal wide	-	Sanitation improved					228,000.00	0.00	0.00	0.00	0.00	KWMA	EHSU, Zoomlion
	Fumigation exercise	Municipal wide	-	Quarterly Fumigation exercise completed					184,000	0.00	0.00	0.00	0.00	KWMA	EHSU, Zoomlion
	Community-led Total Sanitation	Ekawso, Old Jejeti, Nkawanda 1, Asuoso	-	Community-led Sanitation activities organised					184,000.00	0.00	0.00	0.00	0.00	KWMA	EHSU, Zoomlion
	Clean-up exercise and desilting activities	Municipal wide	-	Clean-up exercise and desilting carried out					8,000.00	0.00	0.00	6,240.00	0.00	KWMA	EHSU, GLOBAL COMMUNITIES IN ACTION, GHANA REDCROSS EHSU,

Programme: Environmental Management Sub-programme: FORESTRY	Toilet and Water for All Programme	Municipal wide	-	Toilet and Water for All Programme conducted					10,000	0.00	0.00	26,240.00	0.00	KWMA	EHSU,CB Os, NGOs EHSU, FDA
	Food vendors screening exercise	Municipal wide	-	Food vendors screening exercise organised					0.00	0.00	1,200.00	60,000.00	200,000	KWMA	EHSU, FDA EHSU, NGO
	Sanitation education and hygiene promotion	Municipal wide	-	Quarterly sanitation and hygiene promotion campaigns organized					0.00	0.00	0.00	4,800.00	0.00	KWMA	EHSU, NGO EHSU,Zo omlion
	Landfill/Dump site management	Asona Nkawkaw		Landfill/Dump site managed					320,000.00	0.00	0.00	70,000.00	0.00	KWMA	EHSU,Zo omlion
	Construction of Engineered landfill site	Nkawkaw	-	Engineered landfill site constructed					65,000	0.00	0.00	0.00	2,500,000	KWMA	EHSU,Zo omlion
	Purchase of communal skip containers	Asuboni rails, Abetensu, Fodoa, Awenade, Old Jejeti	-	5 communal skip containers purchased					85,000	0.00	0.00	0.00	2,500,000	KWMA	EHSU,Zo omlion
	Purchase of sanitary tools and implements	Asuboni rails, Abetensu, Fodoa, Awenade, Old Jejeti Nkawkaw	-	Sanitary tools and implements					65,000	0.00	0.00	0.00	0.00	KWMA	EHSU,Zo omlin

	Management of liquid waste disposal site	Wawase	-	Liquid waste disposal site properly managed					0.00	0.00	0.00	60,000.00	0.00	KWMA	EHSU
	Facilitate Forestry Development	Municipal wide	-	Forest developed					0.00	0.00	30,000.00	0.00	0.00	KWMA	Forestry commission
	Facilitate Forestry Management	Municipal wide	-	Forest Managed					0.00	0.00	25,000.00	0.00	0.00	KWMA	Forestry commission
	Facilitate Forestry Protection	Municipal wide	-	Forest Protected					0.00	0.00	38,000.00	0.00	0.00	KWMA	Forestry commission